

October 5, 2006

A regularly scheduled meeting of the Board of School Directors of South Eastern School District was held Thursday, October 5, 2006 in the Community Room at the South Eastern School District Administration Building. After a 30 minute Executive Session, the meeting was called to order at 7:33 p.m. by President Richard L. Wilson.

Roll Call Attendance: Richard L. Wilson, President  
Sue T. Glenn, Vice-President  
John J. Bach  
Richard A. Hushon - absent  
Todd H. Lowe  
Rebecca D. Reynolds  
Bruce C. Thomson - absent  
Karl E. Wickman  
Ann M. Wilson

Others in Attendance: Tracy S. Shank, Acting Superintendent  
Paula K. Denton, Board Secretary/Business Manager  
Mary P. Childress, Assistant Business Manager  
D. Reed Anderson, Esquire/Solicitor  
Mary A. Ragland, Stewartstown Elementary Principal  
Eric E. Lam, Kennard-Dale High Principal  
Betty Faw  
Troy Faw  
Jean Hostler  
Rebecca Ruff  
Melissa Turner  
Deb Kossiakoff  
C. J. Wright

### **APPROVAL OF MINUTES**

On a motion by Mrs. Glenn seconded by Mr. Lowe, the minutes of September 21, 2006 were approved by voice vote, all in favor.

### **AMENDMENT TO AGENDA**

Action Agenda – Committee Reports to the Board

Added L. I. U. Report

### **APPROVAL OF AMENDED AGENDA**

On a motion by Mr. Bach seconded by Mr. Wickman, the Amended Agenda was approved by voice vote, all in favor.

## **COMMENTS FROM THE BOARD**

Mr. Wilson said the Board will appoint Dr. Shank as Superintendent at the first board meeting in November.

Mrs. Glenn visited Ms. Smith's class at Delta-Peach Bottom Elementary. She said the learning board was a fun experience for kids, and she felt Everyday Math was a success.

Mrs. Wilson reported that Kennard-Dale Sports Boosters had 300-500 students to attend Spirit Day at Maize Quest.

Mr. Wickman visited the Moving Wall exhibition. He commented on photos of local people in Armed Services.

### **Brain Buster Panel**

A Kennard-Dale panel has been selected to compete on the Brain Buster Show. The first competition will be against Hempfield High School and will be on the air on Channel 8 on Saturday, December 16, 2006 at 12:30 p.m. The panel consists of:

Tiffany Carver – Grade 12  
Claire Geddes – Grade 11  
Kevin Johansen – Grade 11  
David Leeper – Grade 11  
Natalie Walten – Grade 12

### **School Board Student Representatives**

It was reported that three students have been selected to be student representatives to the School Board. The representatives are:

Grade 12  
Erin Key – President of Library Society  
9 Broadway Avenue  
Stewartstown, Pennsylvania

Grade 12  
Diana Sparks – Senior Representative on Student Council  
13252 Pleasant Plains Court  
New Freedom, Pennsylvania

Grade 12  
Jacklynn Swann - Senior Representative on Student Council  
7439 Mountain Road  
Felton, Pennsylvania

### **Student Recognition**

Congratulations to the following students for being selected as the SEMS-East Students of the Month for September:

Ryan Brewer  
Jake Humphries

Kelsey Kupisch  
Darcy Pinkerton

Congratulations to the following students for being selected as the Kennard-Dale High School Students of the Month for September by the Fine Arts Department:

Christopher Panzer – Music Department  
Alex Mergler – Art Department

Congratulations to the following Kennard-Dale FFA students for their success at the York Fair and excellent representation of our school district:

Livestock Judging

York Fair Contest

Daniel Aubel 1<sup>st</sup>  
Ryan Hushon 7<sup>th</sup>  
Timothy Feik 8<sup>th</sup>

York County Results

Kelsey DeMoss 1<sup>st</sup>  
Shaelyn Frecon 5<sup>th</sup>  
Daniel Aubel 6<sup>th</sup>  
Jessica Windon 8<sup>th</sup>

York County Livestock Show and Sale

The following students sold livestock:

Jason Seitz  
Jed South  
Nicole Watkins

Tractor Driving

Timothy Feik 2<sup>nd</sup>

Agronomy Exhibits

Ryan Miller placed on his exhibits of agronomy/crops as follow:

1 <sup>st</sup> corn	1 <sup>st</sup> grass hay	3 <sup>rd</sup> vegetable
1 <sup>st</sup> wheat	3 <sup>rd</sup> mixed hay	
1 <sup>st</sup> soybeans	2 <sup>nd</sup> potatoes	

Congratulations to the following students for placing 13<sup>th</sup> in the state in the All American Dairy Judging:

Jason Appel	Kristin Graham
Rachele Bracey	Audrey Jarvis
Timothy Feik	Rachel Leedy

**COMMENTS FROM THE STUDENT REPRESENTATIVES**

Jacklynn Swann reported that the Homecoming Float will be in the parade at 12 noon on Saturday.

Erin Key reported that she would like to do Maize Quest again.

## PRESENTATION

Mr. Bob Bair, President of Red Lion Grange, was in attendance to present dictionaries to South Eastern School District third grade students. Mr. Wilson accepted the donation on behalf of third grade students.

## PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Bill Street was not present to discuss LERTA.

## CONSENT AGENDA

On a motion by Mrs. Reynolds seconded by Mrs. Glenn, the Consent Agenda was approved by voice vote, all in favor.

## SCHOOL-RELATED PROGRAMS

### Field Trips

The following requests were submitted and approved:

<u>Group</u>	<u>Event/Funded</u>	<u>Place</u>	<u>Date/Time</u>
1 <sup>st</sup> Grade Delta-Peach Bottom	Enrichment/District	Susquehanna Orchard Delta, PA	Oct. 3, 4, 2006 9:00-11:00 a.m.
7 <sup>th</sup> Grade SEMS-East	Enrichment PTA/Student Activities	Pennsylvania Renaissance Faire	Oct. 11, 2006 7:45 a.m.-4:30 p.m.
Stewartstown, Fawn Area & Delta-Peach Bottom Elementary – 3 <sup>rd</sup> & 4 <sup>th</sup> Gifted Students	Enrichment/PTO, PTA & District Funds	Delta, PA	Oct. 24, 2006 8:00 a.m.-2:00 p.m.
Fawn Area Elementary	Enrichment/District Funds	Izaak Walton	Early May (no date) 8:00 a.m.-2:00 p.m.
Kennard-Dale Music Technology Students	Enrichment/District Funds	PSBA Education Excellence Fair Hershey, PA	Oct. 11, 2006 8:00 a.m.-4:30 p.m.
Delta-Peach Bottom Elementary	Enrichment/District Funds	Susquehanna Orchard Delta, PA	Oct. 10, 2006 9:50 a.m.-11:10 a.m. 1:35-2:55 p.m.
Kennard-Dale District Chorus Tryouts	Enrichment/District Funds	Central York High School York, PA	Oct. 28, 2006 6:15 a.m.-4:30 p.m.
Fawn Area Elementary	Enrichment/PTO	North Museum of Natural History & Science Lancaster, PA	Nov. 30, 2006 9:00 a.m.-3:00 p.m.
Fawn Area Elementary Kindergarten	Enrichment/PTO	Hope Acres Robotic Dairy & Farm	Nov. 1, 2006 9:00-11:20 a.m. 1:00-3:00 p.m.

Classes		Brogue, PA	
Fawn Area	Enrichment/	Plumpton Park	May 23, 2007
Elementary	PTO	Zoo	9:45 a.m.-2:15 p.m.
Kindergarten		Rising Sun, MD	
Classes			

### Use of School Facilities

The following applications were processed and approved:

<u>Organization</u>	<u>Purpose</u>	<u>Facilities/Date/Time</u>
SEMS Band	Band Day	SEMS-East Band Room Oct. 5, 2006 2:30-5:00 p.m.
SESD Health Advisory Council	Community Emergency Response Team Training	K-D High Classroom Nov. 7, 9 & 14, 2006 6:30-9:30 p.m. Nov. 18, 2006 9:00 a.m.-4:00 p.m.
Young Farmers	Meeting for Chemical Licensing	K-D High Library Jan. 4, 18, 25, Feb. 1, 8, 14, 25, Mar. 1, 8, 15, 22 & 29, 2007 7:30-9:30 p.m.
SESD Health Advisory Council	Community Emergency Response Team Training	Community Room – Administration Building Nov. 1, 2006 7:00-10:00 p.m.
K-D Junior High Basketball	Junior High Girls Basketball practice	SEMS-East Gym Dec. 27 & 28, 2006 3:00-5:00 p.m.
KD Junior High Basketball	Junior High Girls Basketball open gym	SEMS-East Gym Oct. 24, 26, 31, Nov. 2, 7 & 9, 2006 2:40-5:15 p.m.
South Eastern School District	Drug & Alcohol Meeting	SEMS-East Auditorium/Cafeteria Oct. 23, 2006 7:00-9:00 p.m.
Weight Training	General use of equipment	K-D High Weight Room Oct. 2, 2006- May 31, 2007 3:00-5:00 p.m.
Cub Scout Pack 27	Monthly Meetings	Stewartstown Elementary Cafeteria Third Wednesday Oct., 2006 – May, 2007 6:30-8:30 p.m.
Boy Scouts of America	Recruitment Nights	Delta-Peach Bottom Elementary Oct. 17 & 23, 2006 6:00-8:00 p.m.
Faculty	Volleyball	SEMS-East Gym Sept. 29, 2006 2:40-4:00 p.m.

Fawn Area Elementary – 1st Grade	First Grade Parent Workshop	Fawn Area Elementary Library & Computer Lab Oct. 26, 2006 7:00-8:00 p.m.
SPARK Fawn Area Elementary	SPARK –(Sports, Play, Active, Recreation for Kids)	Fawn Area Elementary Gym Monday – Thursday Oct. 10, 2006 – June 7, 2007 3:30-4:20 p.m.
JV Football	Dinner for players	SEMS-East Cafeteria Oct. 2, 2006 3:00-4:00 p.m. Oct. 23, 2006 3:30-5:00 p.m.
Boys' Basketball	Open Gym	SEMS-West Oct. 2, 5, 12, 16, 19 & 26, 2006 4:00-7:00 p.m. Oct. 30, Nov. 2 & 6, 2006 4:00-6:00 p.m.
Friends of Fawn PTO	Family Fun Reading Night	Fawn Area Elementary Gym, Cafeteria, Bathrooms & Several Classrooms Jan. 26, 2006 3:30-9:30 p.m.
Friends of Fawn PTO	Steven Courtney Concert & BBQ Family Night	Fawn Area Elementary, Gym, Cafeteria, Bathrooms, Kitchen & Music Room 3:30-9:30 p.m.
Friends of Fawn PTO	PTO Holiday Basket Bingo	K-D High Cafeteria, Bathrooms & Kitchen Nov. 3, 2006 5:00-11:00 p.m.
PA Vipers (Southern York Girls Fast Pitch Team)	Practice	Stewartstown Elementary Sundays Oct. 28, 2006 – May 5, 2007 1:00-3:00 p.m.
SEEA	SEEA Updates Meeting	K-D High Room 101 Oct. 11, 2006 2:50-4:00 p.m.
Spanish Students	Tutor 4 <sup>th</sup> Graders in Elementary Spanish	Fawn Area Elementary Cafeteria & Classroom Nov. 7, 2006 Jan. 30, 2007 3:15-4:00 p.m.

### **Fundraisers**

It was reported that Mr. John McIntosh, Principal of Fawn Area Elementary, has given permission to the Yearbook Committee to sell business advertisements during the months of September and October to raise money for the Fawn Area Yearbook.

It was reported that Mr. John McIntosh, Principal of Fawn Area Elementary, has given permission to the Yearbook Committee to sell pretzel sandwiches during the months of October, November and May to raise money for the Fawn Area Yearbook.

It was reported that Mr. John McIntosh, Principal of Fawn Area Elementary, has given permission to the PTO to hold the second annual Holiday Basket Bingo to raise money for Phase II of the new playground.

It was reported that Mr. John McIntosh, Principal of Fawn Area Elementary, has given permission to the PTO to sell Wolfgang candy to raise money for PTO activities.

It was reported that Mr. John McIntosh, Principal of Fawn Area Elementary, has given permission to the PTO to participate in Chick-Fil-A Spirit Night to raise money for PTO activities.

It was reported that Ms. Mary Anne Ragland, Principal of Stewartstown Elementary, has given permission to the PTA to collect pennies to raise money for Dollars for Scholars.

It was reported that Mr. Shelton Mooney, Principal of SEMS-East, has given permission to the Red Cross Club to sell snacks and drinks in the faculty room to raise money for field trips for Red Cross Club participants.

### **Donations**

It was reported that the Kennard-Dale Sports Boosters have donated a set of bleachers for the football field at a cost of \$5,180.00. Acceptance of this donation was recommended.

It was reported that the Kennard-Dale Sports Boosters and Mr. Donald Marsteller have donated asphalt to enlarge the paved area around the concession stand at the football field. Acceptance of this donation is recommended.

It was reported that the Mrs. Cheryl Vincent has donated over 90 paperback and/or hardcover books to the SEMS-East Library at an approximate value of \$400-\$450.00. Acceptance of this donation was recommended.

It was reported that Wales Excavating donated their services to Fawn Area Elementary to excavate the swing set area on the new playground. Acceptance of this donation was recommended.

It was reported that True Value (Shrewsbury) donated the landscaping cloth for the swing set area of the Fawn Area Elementary playground. Acceptance of this donation was recommended.

It was reported that Lowe's (York) granted a 20% discount on the lumber needed to install the playground area at Fawn Area Elementary. Acceptance of this donation is recommended.

**Back to School Night Totals for the 2005-2006 and the 2006-2007 School Years Are As Follows:**

	<b>05-06</b>	<b>06-07</b>
Delta-Peach Bottom Elementary	298	259
Fawn Area Elementary	302	191
Stewartstown Elementary	416	380
South Eastern Middle School - West	160	273
South Eastern Middle School - East	312	229
Kennard-Dale High School	300	314
<b>TOTALS</b>	<b>1788</b>	<b>1646</b>

**Homebound Instruction**

Report was made that Mr. Shelton Mooney, Principal of SEMS-East, has approved homebound instruction for a student in seventh grade.

Report was made that Mr. Eric Lam, Principal of Kennard-Dale High School, has approved homebound instruction for a student in the ninth grade.

**BUSINESS OPERATIONS**

**Major Purchases**

Purchase orders exceeding \$2,500 have been issued to the following:

<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Grant/Fund</u></b>
Paragon Engineering Services	Kennard-Dale Fire Doors Final Design	\$2,700.00	General
Central Susquehanna Int Unit	Annual Enhancement fee	\$7,170.00	General
AT&T	ISDN Data Long Distance	\$4,000.00	General
Manito, Inc.	Alternative Education Tuition	\$16,200.00	General Encumbrance
Annville-Cleona School District	2005-06 Secondary Tuition	\$4,997.50	General
Lightspeed Technology, Inc.	Sound Fields	\$4,365.00	General
Goodwin & Gruber, Inc.	Senior High Football Insurance	\$5,700.00	General
Pitney Bowes	Mailing System Rental for 2006-07 School Year	\$3,564.00	General
ILSI Research Foundation	"Take 10" Material Kits	\$4,532.76	Grant
Red Lion Area School District	Tuition Elementary/Secondary	\$6,516.78	General

Bronley Wales Excavating	SEMS-West Catch Basin/Installation of Piping Drainage	\$3,603.30	General
Gemmill Bus Service, Inc.	Regular Transportation for 2006-2007	\$282,165.52	General Encumbrance
Hash Bus Company, Inc.	Regular Transportation for 2006-2007	\$388,759.28	General Encumbrance
Red Lion Bus Company, Inc.	Regular Transportation for 2006-2007	\$589,978.48	General Encumbrance
Colvin Bus Company EDW, Inc.	Regular Transportation for 2006-2007 Diesel Fuel for August Red Lion Bus Company	\$406,588.00 \$2,635.24	General Encumbrance General
Maryland Science Center	Star Lab Grades K-6	\$4,900.00	General Encumbrance
PA Friends of Ag Foundation	Ag Lab Grades K-6	\$7,500.00	General Encumbrance
Hash Bus Company, Inc.	Transportation Away Games - Volleyball, Golf, Tennis, Field Hockey, Band	\$7,933.07	General

**END OF CONSENT AGENDA**

**ACTION AGENDA**

**PRESENTATION**

None

**COMMITTEE REPORTS TO THE BOARD**

**Lincoln Intermediate Unit**

Mr. Bach reported on the Pandemic Flu Response Plan and certification issues.

**York County School of Technology**

Mrs. Wilson asked how many students are enrolled from SESD. Dr. Shank said 89. Mrs. Glenn reported that several million dollars were recouped in reimbursements.

**L.I.U. Report**

**POLICY**

None

**SCHOOL-RELATED PROGRAMS**

### **Curriculum**

On a motion by Mrs. Wilson seconded by Mr. Lowe, the 7<sup>th</sup> Grade Science curriculum was approved as presented by the Science Department with 7 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Lowe, Mr. Wickman and Mr. Wilson.  
**(ATTACHMENT XIV.A1)**

On a motion by Mr. Wickman seconded by Mrs. Reynolds, the 8<sup>th</sup> Grade Science curriculum was approved as presented by the Science Department with 7 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Lowe, Mr. Wickman and Mr. Wilson.  
**(ATTACHMENT XIV.A2)**

### **Conferences**

On a motion by Mrs. Glenn seconded by Mr. Lowe, the following list of staff members were approved to attend conferences by voice vote, all in favor. **(ATTACHMENT XIV.B)**

## **BUSINESS OPERATIONS**

### **Lincoln Benefit Trust Board of Trustees**

On a motion by Mrs. Wilson seconded by Mr. Bach, Paula Denton was approved as Board Trustee to replace Leah Pritchett on the Lincoln Benefit Trust Board of Trustees effective October 6, 2006 by voice vote, all in favor.

## **PERSONNEL**

### **Appointments**

On a motion by Mrs. Glenn seconded by Mr. Lowe, the following two appointments were approved by voice vote, all in favor:

### **Secretary / Receptionist**

Wendy J. Crothers - 317 Garvine Mill Road, Fawn Grove, Pennsylvania - permanent Secretary/ Receptionist at the Administration Building - \$12.71 (Range II - Step 9) per hour for 260 eight hour days - effective October 2, 2006 (Completed Satisfactory Probation Period) **(Replacement)**

### **Custodian / Day Shift**

Ruth A. Harris - 237 Hilltop Road, Delta, Pennsylvania - permanent Custodian - South Eastern Middle School East - \$13.17 (Range IV – Step 15 plus .50 service increment) per hour for 260 eight hour days - effective October 10, 2006 **(Replacement)**

### **Leaves**

On a motion by Mrs. Glenn seconded by Mrs. Reynolds, the following two leaves were approved by voice vote, all in favor:

Candice A. Suarez - Guidance Counselor at Delta-Peach Bottom Elementary - childrearing leave without pay beginning the second half of the day on November 21, 2006 through January 26, 2007 - This is a change from the dates originally approved at the August 3, 2006 meeting.

Lori R. Kunkle - Secretary at Kennard-Dale High School - family medical leave without pay beginning October 10, 2006 until approximately October 31, 2006

### **Resignation**

On a motion by Mrs. Wilson seconded by Mr. Bach, the resignation of Bonnie Lee, Mathematics Teacher at South Eastern Middle School – EAST was approved as accepted by the Board Secretary effective September 15, 2006 by voice vote, all in favor.

### **Substitutes**

On a motion by Mr. Bach seconded by Mr. Wickman, the following names were approved to be added to the list of approved substitutes by voice vote, all in favor:

Melissa A. Murray - 337 Liberty Court, Mechanicsburg, Pennsylvania – Teacher (**Certified**) (Millersville University of Pennsylvania)

Amy S. Barnett - 14 S Market Street Apt 6, Fawn Grove, Pennsylvania - Support Staff

### **Long-Term Substitutes**

On a motion by Mr. Lowe seconded by Mr. Wickman, the following three long-term substitutes were approved with 7 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Lowe, Mr. Wickman and Mr. Wilson.

Rita F. Sebring - 5010A West Heaps Road, Pylesville, Maryland - long-term substitute for the absence of an English Teacher at Kennard Dale High School beginning November 20, 2006 until approximately February 9, 2007 - salary will be pro-rata (**Certified**) (University of Pennsylvania)

Margaret B. Chrencik - 13904 Fox Run Court, Stewartstown, Pennsylvania – long-term substitute for a vacancy of an English Teacher at South Eastern Middle School – EAST beginning August 23, 2006 until approximately December 22, 2006 - salary will be pro-rata (**Certified**) (Penn State University)

Melissa A. Murray - 337 Liberty Court, Mechanicsburg, Pennsylvania – long-term substitute for a childrearing leave of a Guidance Counselor at Delta-Peach Bottom Elementary beginning October 10, 2006 until January 26, 2007 - salary will be pro-rata (**Certified**) (Millersville University of Pennsylvania)

### **Job Description**

On a motion by Mrs. Glenn seconded by Mr. Bach, the following job descriptions were approved by voice vote, all in favor. (**ATTACHMENT XVI.F**)

- 300 Superintendent of Schools
- 302 Business Manager
- 308 Director of Transportation
- 310 High School Principal
- 316 Associate High School Principal
- 317 Assistant High School Principal
- 320 Dean of Students
- 450 K-12 Department Chairperson
- 451 Kennard-Dale Department Representative
- 503.2 Secretary/Receptionist
- 503.1 Secretary to the Business Office/Accounting Clerk
- 505 Accounts Payable Clerk
- 506 School Accounting Clerk

- 507 Payroll Clerk
- 511 Maintenance
- 518 Special Education Bus Assistant

### **Deleted Job Descriptions**

On a motion by Mr. Lowe seconded by Mr. Wickman, the following job descriptions were approved to be deleted by voice vote, all in favor:

- 501 Secretary to the Assistant Superintendent
- 503 Secretary for Business Operations/Receptionist

### **New Position**

On a motion by Mr. Bach seconded by Mrs. Glenn, approval was given to add an Instructional Aide to service special education students at Kennard-Dale High School by voice vote, all in favor. This will be a 186 day 6.5 hour per day position.

## **OTHER BUSINESS**

### **Meetings**

A **Tax Commission Meeting** will be held on **October 12, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

A **Transportation Committee Meeting** will be held on **October 16, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

There will be a **Buildings and Grounds Meeting** on **October 18, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

A **Community Extracurricular Committee Meeting** will be held on **November 6, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

A **Regional Planning Committee** will be held on **November 30, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

### **Informational**

It was reported that the Fawn Area Elementary PTO's Free Back To School BBQ and Steven Courtney concert held for the schools families on Friday, September 29, 2006 was attended by over 400 people. The baskets, which were themed and donated by each class, were raffled at this event and raised over \$1,100.00 to go toward future family activities.

Twelve seniors will participate in a student forum at Kennard-Dale. This group of students will meet each month to discuss "what's going on" at the High School. The students selected are as follows:

- James Barton
- Natalie Blevins
- Justin Boland
- Lucas Gemmill
- Casi Goble
- Sean Harkins

Erin Key  
Brandon Marousek  
Diana Sparks  
Joseph Stike  
Jacklynn Swann  
Natalie Walten

**PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS**

Mrs. Wilson (Board Member) said that labels and boxtops can be used to earn money for the District. Can we put a plea in the minutes and on the District Website?

A letter was presented to the Board by Dawn Schneider on behalf of SESD Action Group.

**ADJOURNMENT**

A motion was made to adjourn the meeting by Mrs. Wilson seconded by Mrs. Glenn at 8:33 p.m. An Executive Session for Personnel followed.

Respectfully submitted,

Paula K. Denton  
Secretary to the Board