

October 19, 2006

A regularly scheduled meeting of the Board of School Directors of South Eastern School District was held Thursday, October 19, 2006 in the Community Room at the South Eastern School District Administration Building. After a 45 minute Executive Session for Personnel, the meeting was called to order at 7:34 p.m. by President Richard L. Wilson.

Roll Call Attendance: Richard L. Wilson, President
Sue T. Glenn, Vice-President
John J. Bach
Richard A. Hushon – arrived at 7:40 p.m.
Todd H. Lowe
Rebecca D. Reynolds
Bruce C. Thomson
Karl E. Wickman
Ann M. Wilson

Others in Attendance: Tracy S. Shank, Acting Superintendent
Paula K. Denton, Board Secretary/Business Manager
Mary A. Ragland, Stewartstown Elementary Principal
Kimberly L. Rauscher, SEMS-West Principal (5/6)
Shelton L. Mooney, Jr., SEMS-East Principal (7/8)
Eric E. Lam, Kennard-Dale High Principal
Richard D. Hupper
Zane Fake
Sandra Haulsee
Pat Barget
Michele Funk
Deb Kossiakoff
Betty Faw
Troy Faw
Sandra Kennedy

APPROVAL OF MINUTES

On a motion by Mrs. Glenn seconded by Mr. Lowe, the minutes of October 5, 2006 were approved by voice vote, all in favor.

APPROVAL OF AGENDA

On a motion by Mr. Wickman seconded by Mr. Bach, the Agenda was approved by voice vote, all in favor.

COMMENTS FROM THE BOARD

It has been reported that Lauren Bakalyar, sixth grade student at SEMS-West, and Quinn Slonaker, eighth grade student at SEMS-East, have been accepted into the York Junior Youth Symphony Orchestra for the 2006-2007 season. Congratulations to Lauren and Quinn for this outstanding accomplishment.

Mrs. Wilson said that RBC Dain Rauscher is listed as #1 in the PSBA Booklet.

COMMENTS FROM THE STUDENT REPRESENTATIVES

None

PRESENTATION

None

PUBLIC COMMENT ON AGENDA-RELATED ITEMS

Mr. Bill Street was present to discuss LERTA. Hopewell Township passed a Resolution on 10/5/06 and needs the District to act on the Resolution. York City has it in the Northwest triangle and can get Federal grants. Land is taxed 100%. Only building gets a tax reduction over a 10 year period. The amount of tax is figured at 10% the first year up to 100% at the tenth year. You may call Pat Shaub at Hopewell Township (993-2027) if you have any questions. An argument against LERTA is not wanting to give a tax break, but it attracts businesses. He was asked how many people are employed by the 7 companies currently in LERTA. He will send a copy of the map. LERTA was approved twice already by the District. There is approximately 90 acres remaining, but there are not enough sewer EDU's for 1000 employees.

Mr. Wickman said that the Finance Committee will meet on Wednesday, October 25, 2006 at 7:00 p.m. to discuss Act 1 and LERTA.

CONSENT AGENDA

On a motion by Mrs. Glenn seconded by Mr. Hushon, the Consent Agenda was approved by voice vote, all in favor.

SCHOOL-RELATED PROGRAMS

Field Trips

The following requests were submitted and approved:

<u>Group</u>	<u>Event/Funded</u>	<u>Place</u>	<u>Date/Time</u>
2 nd Grade Class Stewartstown	Enrichment PTA	Lake Tobias Wildlife Park Halifax, PA	May 24, 2007 8:45 a.m. – 3:00 p.m.
4 th Grade Class Fawn Area	Enrichment PTO	300 N. Street Harrisburg, PA	May 29, 2007 9:00 a.m. – 4:15 p.m.
3 rd Grade Class Fawn Area	Enrichment PTO	Hershey's Zoo America & Chocolate World Hershey, PA	Oct. 27, 2006 9:00 a.m.-3:00 p.m.
1 st Grade Class Fawn Area	Enrichment PTO	Eden Mill Nature Center Pylesville, MD Goucher College Towson, MD	May 2, 2007 9:00 a.m.-3:00 p.m.

3 rd Grade Delta-Peach Bottom Elementary	Enrichment PTA	Maryland Science Center Baltimore, MD	Nov. 2, 2006 8:45 a.m.-3:10 p.m.
SEMS-East 8 th grade Triumph Team	Enrichment PTA/Student Activities	National Mall Washington, DC	June 1, 2007 7:30 a.m.-5:30 p.m.
SEMS-East 8 th grade Team Victory	Enrichment PTA/Student Activities	National Mall Washington, DC	May 18, 2007 7:30 a.m.-5:30 p.m.
SEMS-West 5 th grade	Enrichment PTA/District Funds	Exchange City York, PA	Mar. 27, 2007 8:00 a.m.-2:00 p.m.
SEMS-West 5 th grade	Enrichment PTA	Exchange City York, PA	Feb. 28, 2007 8:00 a.m.-2:00 p.m.
SEMS-West 5 th grade	Enrichment PTA/District Funds	Exchange City York, PA	Feb. 27, 2007 8:00 a.m.-2:00 p.m.
SEMS-West 5 th grade	Enrichment PTA/District Funds	Exchange City York, PA	Feb. 26, 2007 8:00 a.m.-2:00 p.m.

Use of School Facilities

The following applications were processed and approved:

<u>Organization</u>	<u>Purpose</u>	<u>Facilities/Date/Time</u>
Spanish Students	Tutor 4 th grade students	Stewartstown Elementary Tuesday Nov. 7, 2006-Jan. 30, 2007 3:15-4:00 p.m.
Technology Department	PATTAN – Video Conference for Special Education Training	Kennard-Dale High Room 151 Oct. 26, Nov. 14, 2006, Jan. 18, Mar. 6, & Apr. 17, 2007 4:00-6:30 p.m.
SEEA	Meetings	SEMS-West Room 101 Nov. 15, Dec. 13, 2006 & Jan. 10, 2007 2:50-4:00 p.m.
Spanish Students	Tutor 4 th Grade Students	Delta-Peach Bottom Elementary Tuesday Nov. 7, 2006 -January 30, 2007 3:15-4:00 p.m.
Boys Scouts	Boy Scout Badge in Science	Kennard-Dale High Room 170-171 Nov. 3, 2006 6:00-8:30 p.m.
Delta-Peach Bottom Elem. PTA	Santa’s Workshop	Delta-Peach Bottom Elementary Cafeteria & School Lobby Dec. 7 & 8, 2006 4:00-7:00 p.m.

Stewartstown
Elementary PTA

Family Fun Night

Stewartstown Elem. Cafeteria
Nov. 10, 2006
5:30-9:00 p.m.

Enrollment

September enrollments for 2005 and 2006 are listed and compared below:

Monthly *YTD**

%ADA*	%ADA	School	2005	2006	**LIU	Total
96.5	96.9	Delta-Peach Bottom Elementary	358	313	0	313
97.1	97.4	Fawn Area Elementary	276	290	10	300
97	97.2	Stewartstown Elementary	558	536	11	547
97	97	South Eastern Middle School -West	541	552	8	560
96	96	South Eastern Middle School - East	568	553	6	559
94.5	95	Kennard-Dale High School	948	1,021	15	1,036
		TOTAL	3,249	3,265	50	3,315

* ADA – Average Daily Attendance

**LIU Mainstreamed

***NCLB – 90% Required

Enrollment By Class Size

September enrollment by class size for Grades K–6 (ATTACHMENT IX.D)

Enrollment

Monthly enrollments are listed below for Alternative Education, Homebound and Charter Schools:

School	Alternative Ed		Homebound		Charter	
	Aug.	Sept.	Aug.	Sept.	Aug.	Sept.
Delta-Peach Bottom Elementary	0	0	0	0	2	2
Fawn Area Elementary	0	0	0	0	0	0
Stewartstown Elementary	0	0	0	0	9	9
South Eastern Middle School - West	0	0	0	0	9	9
South Eastern Middle School - East	0	0	0	0	14	14
Kennard-Dale High School	14	12	0	0	10	10
TOTAL	14	12	0	0	44	44

Fundraisers

It was reported that Mr. Stephen Hagenbuch, Principal of Delta-Peach Bottom Elementary, has given permission to the PTA to sell small Holiday items on December 7 and 8, 2006 as a service to the students and community.

It was reported that Mr. Stephen Hagenbuch, Principal of Delta-Peach Bottom Elementary, has given permission to the PTA to sell Roma’s Pizza Cards from November 1, 2006 until the end of the school year to raise money for PTA activities.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Class of 2008 to sell sweat shirts and t-shirts from October 1, 2006 until October 13, 2006 to raise money for the Prom.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Class of 2008 to sell scented pencils from October 23, 2006 until all pencils are sold to raise money for the Prom.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Kennard-Dale National Honor Society to host a one mile walk on November 1, 2006 to raise money for Children's Make a Wish Foundation.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Kennard-Dale Sports Boosters to sell Pennsylvania Lottery Books from October 15, 2006 until December 31, 2007 to raise money to support South Eastern School District athletics.

Donations

It was reported that Lifetouch Studios has donated \$595.50 to the Stewartstown Elementary School for school pictures. Acceptance of this donation was recommended.

Enrollment Projections

It was reported that the 2006-2007 – 2015-2016 South Eastern School District enrollment projections are completed and attached for review. (ATTACHMENT IX.H)

BUSINESS OPERATIONS

Financial Reports (ATTACHMENT X.A)

Treasurer's Report
Receipts Ledger
Board Summary Report

Bills List (ATTACHMENT X.B)

General Fund
Capital Reserve
Enterprise Fund (Cafeteria)
Capital Project
Athletic Account

Commonwealth Funds

The school district has been notified that the following funds were transferred from State to district depositories:

<u>Project</u>	<u>Account</u>	<u>Amount</u>
Special Education Subsidy	7271	\$239,983.00
Subsidy for Milk & Lunch Programs	7600	\$ 495.58
Social Security Reimbursements	7810	\$ 83,699.33
Retirements Contr. Reimbursements	7820	\$110,546.59
Title I Low Income (#013-070395)	8514-411	\$ 15,401.46
Title II Improving (#020-070395)	8515-421	\$ 11,755.06
Title V Innovative (#011-070395)	8518-491	\$ 644.40
Subsidy for Milk & Lunch Programs	8531	\$ 2,700.16
TOTAL		\$465,225.58

Special Purpose Funds Reports (ATTACHMENT X.D)

Student Activities (July and August)

Cafeteria

Major Purchases

Purchase orders exceeding \$2,500 have been issued to the following:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Grant/Fund</u>
Dynatech Controls, Inc.	Service Calls for K-D	\$7,076.90	General
Rigby Education/Harcourt	Books	\$4,080.00	General
Grainger, Inc.	Grainger Bulb	\$3,435.58	General
Collegiate Pacific, Inc.	Bleachers	\$5,189.00	General
ACIA	Mold Work K-D Gym	\$4,500.00	Capital Project
Wales Excavating	Fawn Area Excavating	\$3,895.00	Capital Project
Rutter's Farm Store	September Colvin, Hash, Gemmill, Bus Companies	\$12,404.16	General
Singh Operational Services, Inc	Operations & Maintenance Services Wastewater Treatment Plant for Sept.	\$4,131.04	General
Carrier Commercial Service	Repair Leak for Chiller at SEMS-West	\$2,787.00	Capital Project
River Rock Academy	Alternative Education Tuition for 2 Students	\$3,080.00	General
Williamsburg Community National School Boards Association	Tuition Adjustment Membership	\$5,749.29	General
ACIA	Air Study of Delta-Peach Bottom, Fawn Area, SEMS-East &- West, K-D	\$3,700.00	General
Gemmill Bus Service	Travel Away Games for Golf, Tennis,	\$9,130.00	Capital Project
		\$3,913.64	General

Lakeview Neurorehabilitation	Football Neurological Rehabilitative Services Sept., 2006	\$3,866.65	General
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END OF CONSENT AGENDA

ACTION AGENDA

PRESENTATION

Ms. Paula Denton, Business Manager, was present to discuss the status of the 2006-2007 Budget.

COMMITTEE REPORTS TO THE BOARD

Buildings and Grounds

Mr. Hushon reported equipment tracking was being done on electric usage, list of strengths and weaknesses, 85 work orders were done this month, computerized maintenance was installed and training was started for custodial staff. The gym floor will be completed by November 8, 2006.

Tax Study Commission

Mr. Thomson reported that one member resigned and a replacement was found. Calculations were presented on EIT and PIT.

Sports Boosters

Mrs. Wilson reported that they will hold October Fest this month and Basket Bingo on November 11, 2006.

BUSINESS OPERATIONS

IDEA Pass-Through Funds

On a motion by Mrs. Wilson seconded by Mr. Lowe, the Agreement between Lincoln Intermediate Unit No. 12 and the South Eastern School District for the purpose of allocating IDEA Pass-Through funds for the 2006-2007 school year was approved by voice vote, all in favor. The total amount is \$471,098.00.

On a motion by Mrs. Glenn seconded by Mr. Wickman, the following 5 items were approved by voice vote, all in favor:

Bus Drivers for 2006-2007

It was recommended that the following name be added to the list of approved bus drivers for the 2006-2007 school year.

Red Lion Bus Company

Larry Orwig – Substitute

Baltimore County Public Schools Home and Hospital Center

It was recommended that an agreement between Baltimore County Public Schools Home and Hospital Center to provide 6 hours of instruction per week at the rate of \$26.25 per hour for one student at Kennard-Dale High School be approved.

Hot Water Pump at SEMS-West

It was recommended that the service agreement with G. R. Sponaugle Service Company to remove the old and install the new hot water pump at SEMS-West be approved. Cost is not to exceed \$5,226.00. (ATTACHMENT XIII.D) CP

Fire Alarm System Bid

Bids for the Fire Alarm System were solicited. The sealed bids were open on October 13, 2006 at the Administration Building at 2:01 p.m. The recommendation is to reject all bids and solicit new bids for the project.

Singh Operational Services, Inc. Agreement

It is recommended that the service agreement with Singh Operational Services, Inc. for complete service on four water systems - Fawn Area Elementary, Kennard-Dale High School, SEMS-West and SEMS-East - be approved. The cost is \$275.00 per month. (ATTACHMENT XIII.F) GF

SCHOOL-RELATED PROGRAMS

Conferences

On a motion by Mr. Hushon seconded by Mr. Thomson, the following list of staff members were approved to attend conferences by voice vote, all in favor. (ATTACHMENT XIV.A)

Tax Study Commission Appointee

On a motion by Mr. Lowe seconded by Mr. Hushon, Gerald T. Grim, 115 Craig Road, Airville, Pennsylvania was approved to serve on the Tax Study Commission due to the resignation of John Eaton, effective October 20, 2006 by voice vote, all in favor.

POLICY

None

PERSONNEL

On a motion by Mrs. Glenn seconded by Mr. Hushon, the following two items were approved by voice vote, all in favor:

Support Staff Early Dismissal Thanksgiving and Christmas

It was requested that support staff be released from their duties one hour after student dismissal on Wednesday, November 22, 2006 and Friday, December 22, 2006. Similar arrangements for night shift employees will be coordinated with the Director of Facilities.

Substitutes

It was recommended that the following names be added to the list of approved substitutes:

Rafael Escobar, Jr. - 121 Coventry at Waterford, York, Pennsylvania - Teacher (Certified) (SUNY College at Old Westbury)

Antoinette G. Cross - 16 Coupler Drive, Stewartstown, Pennsylvania - Support Staff

Ronald J. Pinkley - 351 Clubhouse Road, Delta, Pennsylvania - Teacher, pending Emergency Permit (Emergency Permit) (University of Maryland, College Park)

Job Descriptions

On a motion by Mrs. Wilson seconded by Mr. Hushon, the following job descriptions were approved as amended by voice vote, all in favor. (**ATTACHMENT XVI.C**)

- 306 Director of Technology Services
- 315 Director of Athletics
- 402 English as a Second Language (ESL) Teacher
- 405 Team Leader – Elementary
- 411 School Nurse
- 414 Distance Learning Coordinator
- 415 Athletic Trainer
- 416 Building Technology Leader (BTL)
- 508 Technology Support Specialist
- 509 Network Support Specialist
- 516 Health Aide

On a motion by Mr. Lowe seconded by Mr. Hushon, the following two items were approved by voice vote, all in favor:

Student Teachers

York College of Pennsylvania has requested to place the following student teachers in our district for the Spring Semester of the 2006-2007 school year.

<u>Name</u>	<u>School</u>
Sarah Bunch	Stewartstown Elementary
Jessica Hershner	Stewartstown Elementary
Kelley Ritchie	Fawn Area Elementary
Elizabeth Sappington	Fawn Area Elementary

Extracurricular Positions

It was recommended that the following individuals listed below be appointed to the extracurricular positions as listed with compensation rate as determined by the Collective Bargaining Agreement:

<u>Name</u>	<u>Position</u>
Grant Leonard	Jr. High Basketball Coach (Boys)
Duane Deppen	Assistant Jr. High Basketball Coach (Boys)

Appointment **Mathematics Teacher**

On a motion by Mr. Hushon seconded by Mrs. Glenn, Maura C. Hawkins, 657 Garvine Mill Road, Fawn Grove, Pennsylvania was appointed as a Mathematics Teacher at South Eastern Middle School – East at an annual salary of \$55,691 (Level M/ME – Step K) effective November 20, 2006, pending approval of an emergency permit and receipt of approved clearances with 9 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson. (**Replacement**) (Emergency Permit) (Towson State University)

OTHER BUSINESS

Meetings

A **Community Extracurricular Committee** meeting will be held on **November 6, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

A **Transportation Committee Meeting Executive Session** for contract negotiations will be held on **November 8, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

A **Regional Planning Committee** will be held on **November 30, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

Tax Study Commission Meetings will be held on **October 26, 2006, November 9, 2006 (Public Hearing), and November 21, 2006** beginning at **7:00 p.m.** in the **Community Room at the Administration Building.**

Informational

SEMS-West will be collecting lightly used or new stuffed animals (October 23 - 31, 2006) during Red Ribbon Week. The stuffed animals will be donated to local hospitals and given to children who received emergency treatment

It is reported that the following buildings have partnered with various organizations to raise money for student activities:

Delta-Peach Bottom Elementary	Giant A+ Target General Mills labels
SEMS-East	Giant A+ Target
Stewartstown Elementary	Giant A+ Target Campbell Soup labels General Mills box tops Used ink cartridges/cell phones
SEMS-West	Giant A+ General Mills labels/box tops
Kennard-Dale	Giant A+ Target Water Label – Nestle
Fawn Area Elementary	Giant A+ Target Campbell Soup labels General Mills box tops Used ink cartridges/cell phones Tyson A+

A Drug and Alcohol Prevention/Intervention will be held on October 23, 2006 beginning at 7:00 p.m. in The SEMS-East Auditorium. The presenter will be Michael M. Gimbel, Director of the Office of Substance Abuse Education/Department at Sheppard Pratt Health System. Information will be

presented on the current Street Drugs of choice, prevention strategies and what to do to intervene if a problem should arise. The presentation is free and open to the public.

PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Sandra Haulsee received the letter that was read at the last meeting and was appalled. She praised Dr. Shank.

ADJOURNMENT

A motion was made to adjourn the meeting by Mrs. Glenn seconded by Mr. Lowe at 8:42 p.m.

Respectfully submitted,

Paula K. Denton
Secretary to the Board