

December 7, 2006

A regularly scheduled meeting of the Board of School Directors of South Eastern School District was held Thursday, December 7, 2006 in the Community Room at the South Eastern School District Administration Building. After a 35 minute Executive Session for Personnel, Student Discipline and Yearbook Pictures the meeting was called to order at 7:35 p.m. by President Richard L. Wilson.

Roll Call Attendance: Richard L. Wilson, President
Sue T. Glenn, Vice-President
John J. Bach
Richard A. Hushon
Todd H. Lowe
Rebecca D. Reynolds
Bruce C. Thomson
Karl E. Wickman
Ann M. Wilson - absent

Others in Attendance: Tracy S. Shank, Superintendent
Paula K. Denton, Board Secretary/Business Manager
Mary P. Childress, Board Treasurer/Assistant Business Manager
D. Reed Anderson, Esquire/Solicitor
Mary A. Ragland, Stewartstown Elementary Principal
Kimberly L. Rauscher, SEMS-West Principal (5/6)
Shelton L. Mooney, Jr., SEMS-East Principal (7.8)
Eric E. Lam, Kennard-Dale High Principal
Zane Fake, Kennard-Dale High Dean of Students
Richard D. Hupper
Damon Boughamer

REORGANIZATION

Election of Temporary President

Mr. Thomson nominated Mrs. Glenn to preside over the election of a President. Mr. Bach made a motion to close the nominations for President seconded by Mr. Lowe by voice vote, all in favor.

Election and Seating of President

Mr. Bach nominated Mr. Wilson for President seconded by Mr. Lowe. Mr. Thomson made a motion to close the nominations seconded by Mr. Lowe by voice vote, all in favor. Mr. Wilson is the new President.

Election of Vice-President

Mr. Bach nominated Mrs. Glenn for Vice-President seconded by Mr. Hushon. Mr. Bach made a motion to close the nominations seconded by Mr. Thomson by voice vote, all in favor. Mrs. Glenn is the new Vice-President.

Appointments

No committee appointments were made at this time. Appointments will be made at the next Board meeting.

APPROVAL OF MINUTES

On a motion by Mr. Wickman seconded by Mr. Hushon, the minutes of November 16, 2006 were approved by voice vote, all in favor.

AMENDMENTS TO AGENDA

Action Agenda – Committee Reports to the Board

Deleted Ag Advisory
Added L.I.U.

APPROVAL OF AMENDED AGENDA

On a motion by Mr. Bach seconded by Mr. Thomson, the Amended Agenda was approved by voice vote, all in favor.

COMMENTS FROM THE BOARD

Student Recognition

Sara Grove, Senior at Kennard-Dale High School, has qualified as a semi-finalist in the 2007 National Merit Scholarship. Congratulations to Sara for her exceptional accomplishment and excellent representation of our school district.

Congratulations to the following students for being selected as the SEMS-East Students of the Month for November: Tyler Barrett, Kent Salkowski, Forrest Thomson and Matthew Vincent.

Meet the Teams Night

Mr. Lowe commented on Meet the Teams Night at the SEMS-West building. He was really impressed with the outcome of this event and commended those responsible for the evening.

COMMENTS FROM THE STUDENT REPRESENTATIVES

Items of interest at the present are: Student Toy Drive, Graduation Presentations, Breakfast with Santa on Saturday, December 9 and concerns about the gym floor.

PRESENTATION

Mr. James Shipman was in attendance to present books on the history of civil rights in York, Pennsylvania. The books are from York County Community Against Racism and are for the Middle Schools and High School.

Mr. Marlyn Flaharty presented the recommendation and report of the South Eastern School District Tax Study Commission. On a motion by Mr. Bach seconded by Mr. Hushon, the Board of School Directors of the South Eastern School District would like to thank the Tax Study Commission for its service and hereby dissolves the commission. (ATTACHMENT XVI.E)

PUBLIC COMMENT ON AGENDA RELATED ITEMS

None

CONSENT AGENDA

On a motion by Mrs. Glenn seconded by Mr. Wickman, the Consent Agenda was approved by voice vote, all in favor.

SCHOOL-RELATED PROGRAMS

Field Trips

The following requests were submitted and approved:

<u>Group</u>	<u>Event/Funded</u>	<u>Place</u>	<u>Date/Time</u>
Kennard-Daletts	Enrichment District	Thaddeus Stevens Lancaster, PA	Dec. 1, 2006 8:00 a.m.-2:30 p.m.
SEMS-West 6 th Grade Gold Team	Enrichment District	Susan Byrnes Health Ed. Center York, PA	Dec. 18, 2006 9:00 a.m.-2:00 p.m.
SEMS-West 6 th Grade Red Team	Enrichment District	Susan Byrnes Health Ed. Center York, PA	Dec. 21, 2006 9:00 a.m.-2:00 p.m.
SEMS-West 6 th Grade Blue Team	Enrichment District	Susan Byrnes Health Ed. Center York, PA	Dec. 14, 2006 9:00 a.m.-2:00 p.m.
SEMS-West 5 th Grade Team	Enrichment District/PTA	Susan Byrnes Health Ed. Center York, PA	Apr. 20, 2007 9:15 a.m.-2:00 p.m.
SEMS-West 6 th Grade Green Team	Enrichment District	Susan Byrnes Health Ed. Center York, PA	Dec. 20, 2006 9:00 a.m.-2:00 p.m.
SEMS-West 5 th Grade Newton Team	Enrichment District/PTA	Susan Byrnes Health Ed. Center York, PA	Apr. 23, 2007 9:15 a.m.-2:00 p.m.
K-D High Health Career Club	Enrichment Student Activities	York College of Pennsylvania York, PA	Dec. 6, 2006 9:00 a.m.-2:00 p.m.
K-D High District Band Auditions	Enrichment Student Activities	Dallastown High School Dallastown, PA	Dec. 2, 2006 6:45 a.m.-4:00 p.m.
SEMS-West 5 th Grade	Enrichment PTA	Susan Byrnes Health Ed. Center York, PA	Apr. 16, 2007 9:15 a.m.-2:00 p.m.
K-D High Vocal Ensemble	Enrichment District	Delta Senior Center Delta-PB Elem. Delta, PA	Dec. 21, 2006 10:10 a.m.-1:00 p.m.
Delta-PB Elem. Developmental 1 st Grade	Enrichment (no cost)	Old Line Museum Delta, PA	May 15, 2007 8:45 a.m.-11:15 a.m.

Delta-PB Elem. Developmental 1 st Grade	Enrichment District	Kleins Grocery Store Whiteford, MD	Feb. 6, 2007 9:15 a.m.-10:30 a.m.
K-D High Natural Resource Mgmt. Classes & Library Society	Enrichment Student Activities	National Aquarium & Science Center Inner Harbor Baltimore, MD	May 16, 2007 7:45 a.m.-4:30 p.m.
Junior High Girls Basketball Program	Enrichment (Varsity Club Sponsored)	University of Maryland College Park, MD	Dec. 29, 2006 3:15 p.m.-11:50 p.m.
FFA & Ag Students	Enrichment Student Activities	Harrisburg Farm Show Harrisburg, PA	Jan. 8, 2007 7:45 a.m.-2:45 p.m.

Use of School Facilities

The following applications were processed and approved:

<u>Organization</u>	<u>Purpose</u>	<u>Facilities/Date/Time</u>
Lacrosse FARC	Practice & Games	Old Field Hockey Field Mar. 1-June 15, 2007 Tuesday-Thursday: 5:00 p.m.-Dusk Saturday: 9:00 a.m.-Dusk
HARP	Practice	SEMS-West Gym Dec. 2, 9, 16, 2006, Jan. 6, 13, 20, 27 & Feb. 3, 2007 7:30 a.m.-1:00 p.m.
K-D High Track & Field Program	Pre-Season Conditioning	K-D High Weight Room & Gym Tuesday-Thursday: Jan. 9, 11, 16, 18, 23, 25, 30, Feb. 1, 6, 8, 13, 15, 20, 22, 27 & Mar. 1, 2007 2:50-5:00 p.m.
Lurz Driver Training	Drivers Ed Classes	K-D High Classroom Jan. 3, 4, 10, 11, 16, 17, 18, 24, 25, 30, Apr. 3, 4, 10, 11, 12, 17, 18, 19, 24, 25 & 30, 2007 5:30-8:30 p.m.
K-D High Football	Weight Training for Football	K-D High Weight Room Monday, Tuesday, Thursday: Aug. 9-Dec. 3, 2007 6:30-8:30 p.m.
SEMS-East Drama Club	Drama Club Rehearsal	SEMS-East Room 119 & Auditorium Dec. 19, 2006 2:30-4:00 p.m.

Fundraisers

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Kennard-Dale Rams Sports Boosters to host Spirit Nights at the Avalanche Express, Heritage Hills Resort, York, Pennsylvania on January 22, February 7 and 21, 2007 to raise money for the sports booster activities.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Class of 2008 to sell Auntie Anne's pretzels from January 3 through January 16, 2007 to raise money for the Prom.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Class of 2008 to hold a "Stop the Music" activity from December 4 through December 21, 2006 to raise money for the Prom.

Donations

It was reported that Melanie and Bruce Thomson have donated three art stools for the Art Room at Delta-Peach Bottom Elementary at a cost of \$122.07. Acceptance of this donation is recommended.

It was reported that Mrs. Joanne Jordan has donated to the Stewartstown Elementary School Classroom Libraries: 27 Teacher workbook masters, 23 tradebooks with unit material, 5 flash card sets, varied subjects, 2 student backpacks with unit material and 10 large posters with teacher guides at a cost of \$312.50. Acceptance of this donation is recommended.

Authorized Drivers

It was recommended that Eric Shive and Ryan Rupp be authorized to drive leased vehicles to transport students and equipment to athletic events for the 2006-2007 school year.

It was recommended that Frank Hoon and Rebecca Magnani be authorized to drive the school district maintenance vehicles for the 2006-2007 school year.

Honor Rolls

The first marking period honor rolls for SEMS-East and Kennard-Dale High School are presented as an informational item. (ATTACHMENT X.G)

BUSINESS OPERATIONS

Major Purchases. Purchase orders exceeding \$2,500 have been issued to the following:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Grant/Fund</u>
Lakeview Neurorehabilitation Services	October	\$5,003.90	General
Williams Service Co, Inc.	Repairs to Cafeteria Equipment	\$2,891.36	General
School District of Lancaster	Tuition Kendu Girls Program	\$7,413.80	General Encumbrance
Rutter's Farm Store	October Fuel Transportation	\$12,004.30	General

River Rock Academy	Tuition October	\$2,926.00	General
Reading School District	Tuition August-Sept.	\$2,750.00	General
Sonitrol	Security TV and 2 Cameras	\$2,846.00	General
Gumdrop Books	Kennard-Dale Library Books	\$4,006.03	General
Singh Operational Services	Maintenance Services Waste Water Plant	\$3,896.00	General

END OF CONSENT AGENDA

ACTION AGENDA

PRESENTATION

Mrs. Paula Denton presented the tentative/proposed 2007-2008 budget.

COMMITTEE REPORTS TO THE BOARD

Tax Commission

Reported previously

Transportation – Executive Session - December 5, 2006

Referred to 2007-2008 Transportation Changes under Business Operations

PSBA Legislative Meeting

The county will come up with five recommendations.

York County School of Technology

Mrs. Glenn reported that they are currently working on the budget and are aware of deadlines the districts are under.

Safety Committee

Mrs. Reynolds reported the schools were inspected, and they are getting a lot of good ideas. Committee goal is to have district wide policies on evacuation and weather drills.

L.I.U.

Mr. Bach reported he received a draft of the operating budget to be approved by Superintendents and Adopted. *School Leader News* December 1 issue addresses NCLB.

POLICY

None

SCHOOL-RELATED PROGRAMS

Conferences

On a motion by Mr. Hushon seconded by Mrs. Glenn, the following list of staff members were approved to attend conferences by voice vote, all in favor. (ATTACHMENT XV.A)

Parent Teacher Conferences

The numbers of Parent Teacher Conferences are reported below:

Delta-Peach Bottom Elementary	340
Fawn Area Elementary	341
Stewartstown Elementary	527
South Eastern Middle School – West	168
South Eastern Middle School – East	87
Kennard-Dale High School	<u>507</u>
TOTAL	1970

Graduation Requirements Met

It was reported that two Kennard-Dale Students have met the requirements for graduation as of December 4, 2006. Diplomas shall be issued to Donald Fowler and Christine Fowler as members of the Class of 2006.

BUSINESS OPERATIONS

On a motion by Mr. Lowe seconded by Mr. Hushon, the following three agenda items were approved by voice vote, all in favor:

Budget Transfers

It was requested that the 2006-2007 November budget transfers be approved. (ATTACHMENT XVI.A)

Payment of Bills December/January

It was recommended that the Business Manager be granted permission to pay invoices that would be necessary to insure the proper operations of the school during the time period of December 8, 2006 through January 4, 2007. Invoices will be reported at the January 4, 2007 Board Meeting.

Service Agreement

It was recommended that the service agreement with G. R. Sponaugle Service Company to replace the defective variable frequency drive at SEMS-West be approved. Cost not to exceed \$3,830.00 (ATTACHMENT XVI.C) CP

Per Capita/Occupation Taxes

Mary Childress reported on per capita/occupational taxes. On a motion by Mr. Bach seconded by Mr. Wickman, approval was given for South Eastern School District to eliminate the per capita/occupation taxes and replace the revenue with a small increase in real estate mills effective July 1, 2007 by voice vote, all in favor. (ATTACHMENT XVI.D)

Kennard-Dale Gymnasium

It was recommended that the agreement between South Eastern School District and the McClure Company of Harrisburg, Pennsylvania regarding the provision for future damage, if any, resulting from water infiltration in the Kennard-Dale Gymnasium be approved as presented by legal counsel.

Administration Building Project Change Order

It was recommended that the change order request settlement with Kinsley Construction, Inc. for the Administration Building project be approved. Cost not to exceed \$21,811.00 (ABP)

Total change order requests 1-9	\$34,238.00
Less Architect responsibility	(\$5,986.00)
Less KCI responsibility	(895.00)
Less COR# 6 Denied	<u>(\$5,546.00)</u>
Total Change Order	\$21,811.00

Bus Drivers for 2006-2007

It was recommended that the following name be added to the list of approved bus drivers for the 2006-2007 school year.

Red Lion Bus Company
Richard Hersey, Substitute

Sponaugle Agreement

On a motion by Mr. Hushon seconded by Mr. Thomson, the service agreement with G. R. Sponaugle Service Company to perform repairs to the metal clad high voltage switchgear was approved by voice vote, all in favor. Cost not to exceed \$14,705.00 (ATTACHMENT XV1.I) CP

2007-2008 Transportation Changes

On a motion by Mr. Bach seconded by Mr. Hushon, approval was given to revise the transportation System for the 2007-2008 school year by voice vote, all in favor. It was recommended that the District transport all students in grades 7-12 on secondary runs and to transport all 4K-6 students on elementary runs with runs specifically designed as follows:

1. 4K through sixth grade runs for Fawn Elementary school and SEMS-West
2. 4K through fourth grade runs for Delta-Peach Bottom Elementary and Stewartstown Elementary Schools
3. Fifth and sixth grade runs for the Delta-Peach Bottom Elementary and Stewartstown Elementary attendance area students who attend SEMS-West

The above stated revision is designed to promote greater articulation of curriculum among the 4K-6 schools, to foster better communication among the 4K-6 instructional staff, and to reduce the total cost of transportation services to the school district by increasing the state reimbursement for transportation services.

PERSONNEL

Appointments

On a motion by Mr. Bach seconded by Mr. Lowe, the following four appointments were approved by voice vote, all in favor:

Custodian (Night)

It was recommended that Beverly A. Webb, 661 Mount Olive Church Road, Fawn Grove, Pennsylvania be appointed as a Night Custodian at South Eastern Middle School – EAST at a beginning hourly rate of \$9.13 (Range IV – Step 1) plus \$.25 per hour night differential at 260 – 8 hour days, effective December 8, 2006 for a probationary period not to exceed 60 days. **(Replacement)**

Custodian (Night)

It was recommended that Cynthia J. Testerman, 54 Mitchell Road, Airville, Pennsylvania be appointed as a Night Custodian at South Eastern Middle School – EAST at a beginning hourly rate of \$9.13 (Range IV – Step 1) plus \$.25 per hour night differential at 260 – 8 hour days, effective December 8, 2006 for a probationary period not to exceed 60 days. **(Replacement)**

Personal Care Aide

It is recommended that Lynn M. Klender, 48 Heather Drive, Stewartstown, Pennsylvania be appointed as a permanent Personal Care Aide at South Eastern Middle School – EAST, at \$9.26 per hour (Range III – Step 1) for 182 – 6.5 hour days, effective October 19, 2006. (Completed Satisfactory Probation Period) **(Replacement)**

Part-Time Instructional Aide

It is recommended that Mary K. Bradley, 481 Ailes Road, Delta, Pennsylvania be appointed as a permanent Instructional Aide (part-time) at Delta Peach Bottom Elementary School at \$9.26 (Range III – Step 1) for 186 – 4 hour days, effective October 19, 2006. (Completed Satisfactory Probation Period) **(Replacement)**

On a motion by Mr. Hushon seconded by Mr. Thomson, the following two agenda items were approved by voice vote, all in favor:

Extracurricular Positions

It was recommended that the following individuals listed below be appointed to the extracurricular positions as listed with compensation rate as determined by the Collective Bargaining Agreement:

<u>Name</u>	<u>Position</u>
Matt Barr	Music Director - K-D Musical
Michael Coy	Detention Hall Monitor – K-D

Deleted Job Descriptions

It is recommended that the following job descriptions be deleted:

513	Head Cook
514	Cafeteria Assistant
412	Librarian

On a motion by Mr. Wickman seconded by Mr. Lowe, the following two agenda items were approved by voice vote, all in favor:

Substitutes

It was recommended that the following names be added to the list of approved substitutes:

Erin E. Strine - 931 Bridgeton Road, Airville, Pennsylvania - Teacher, pending certification upon graduation (**Certified**) (York College of Pennsylvania)

Rachel M. Bontoyan - 256 Oakwood Road, New Freedom, Pennsylvania - Teacher (**Certified**) (Johns Hopkins University)

Lindsey M. Howell - 64 Kings Way, Stewartstown, Pennsylvania - Teacher (**Certified**) (York College of Pennsylvania)

York College Student

It was recommended that Anna Horneman, 1790 New Park Road, New Park, Pennsylvania be approved to observe classes at Fawn Area Elementary School to fulfill the requirement of 150 hours of field experience in order to register for student teaching at York College of Pennsylvania.

Extended Family Emergency Sick Leave

It was reported that Gary L. McAllister, Maintenance, was granted Extended Family Emergency Sick Leave, with pay, December 4, 2006 and half-days for December 5, 2006 through December 8, 2006.

OTHER BUSINESS

Meetings

There was an **Executive Session** for the **transportation contract negotiations** on **December 5, 2006** at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be a **Buildings and Grounds Meeting** on **December 13, 2006** at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be a regularly scheduled meeting of the **Board of School Directors** on **January 4, 2007** at **7:30 p.m.** in the **Community Room of the Administration Building.**

There will be a **Buildings and Grounds Meeting** on **January 24, 2007** at **7:00 p.m.** in the **Community Room of the Administration Building.**

Informational

It was reported that the **Stewartstown Elementary School** sponsored a **Dollars for Scholars Turkey Drive** from **November 7- 20, 2006.** The total amount collected was **\$408.03.**

The **Varsity/Junior Varsity Boys' Basketball** game, **South Western @ Kennard-Dale** scheduled for December 5, 2006 has been **rescheduled for January 2, 2007.**

Upcoming Events

December 8, 2006	No School for KD/SEMS Act 80
December 9, 2006	Breakfast with Santa
December 11, 2006	Holiday Concert @7:00 p.m. 1 st Grade STEW
December 12, 2006	Holiday Concert @7:00 p.m. WEST
December 13, 2006	Holiday Concert @7:00 p.m. FAWN
December 14, 2006	Holiday Concert @7:00 p.m. EAST
December 17, 2006	Holiday Concert @3:00 p.m. KD
December 20, 2006	Sports Booster Meeting @ 7:00 KD Cafeteria
December 22, 2006	Half day for all Students and Staff
December 25 2006-January 1, 2007	Holiday Break
January 4, 2007	School Board Meeting @ 7:30 p.m.

Board Retreat

There will be a **Board and Administrative Retreat** on **January 18, 2007** beginning at **5:00 p.m.** in the **Community Room of the Administration Building**. **Dinner** will begin at **6:00 p.m.** with the **regularly scheduled Board Meeting** beginning at **7:30 p.m.**

PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Marlyn Flaharty commented that Kennard-Dale's students were the finest group in attendance at an event held recently at Geneva Farms.

Mr. Wilson reminded all in attendance of no School Board Meeting on December 21, 2006.

ADJOURNMENT

On a motion by Mrs. Glenn seconded by Mr. Thomson, the meeting was adjourned at 8:58 p.m. by voice vote, all in favor. An Executive Session for Transportation Contract Negotiations followed.

Respectfully submitted,

Paula K. Denton
Secretary to the Board