

February 1, 2007

A regularly scheduled meeting of the Board of School Directors of South Eastern School District was held Thursday, February 1, 2007 in the Community Room at the South Eastern School District Administration Building. After a 30 minute Executive Session, the meeting was called to order at 7:34 p.m. by Vice-President Sue T. Glenn.

Roll Call Attendance: Richard L. Wilson, President - absent  
Sue T. Glenn, Vice-President  
John J. Bach  
Richard A. Hushon  
Todd H. Lowe  
Rebecca D. Reynolds  
Bruce C. Thomson  
Karl E. Wickman  
Ann M. Wilson

Others in Attendance: Tracy S. Shank, Superintendent  
Paula K. Denton, Board Secretary/Business Manager  
D. Reed Anderson, Esquire/Solicitor  
Barbara J. Lamond, SEMS-East Assistant Principal (7/8)  
Eric E. Lam, Kennard-Dale High Principal  
Zane Fake, Kennard-Dale High Dean of Students  
Dr. Richard Hupper  
Jeff Joy  
Pat Barget  
Debbie Kossiakoff  
T. E. Shearer  
Damon B. Boughamer  
Stephanie Brown  
Jean Hostler  
Cindy Seibel  
Mr. & Mrs. Carl Wright  
Sandra Haulsee

### **APPROVAL OF MINUTES**

On a motion by Mr. Bach seconded by Mr. Lowe, the minutes of January 18, 2007 were approved by voice vote, all in favor.

### **AMENDMENT OF AGENDA**

Legislative                      Added under Committee Reports to the Board as Item C

### **APPROVAL OF AMENDED AGENDA**

On a motion by Mr. Bach seconded by Mrs. Wilson, the Amended Agenda was approved by voice vote, all in favor.

## **COMMENTS FROM THE BOARD**

### **Student Recognition**

Congratulations to Megan Ross, freshman tuba player, for being selected for the PMEA District 7 Band Festival to be held on February 8-10, 2007 at South Western High School.

Congratulations to George Waltemire, sophomore guitarist, for being selected for the PMEA District 7 Jazz Band Festival to be held on March 8-10, 2007 at Cumberland Valley High School.

Congratulations to the following students for being selected as the SEMS-East Students of the Month for January: Kimberly Michelle Myers, Samantha Naylor, Molly Schleicher and Jeffrey Weaver.

### **Secretary Recognition**

Congratulations to Liza Naylor, Secretary at SEMS-West, for her outstanding work with the "Zone", the new SEMS-West reading incentive program.

### **Teacher Recognition**

Congratulation to Mr. Jeffrey Hersey, Kennard-Dale High School Social Studies Teacher, for being selected by the National Honor Society as their "Teacher of the Year".

## **COMMENTS FROM THE STUDENT REPRESENTATIVES**

Jackie Swann reported that a dance was held this past Saturday. A pep rally is scheduled for Monday, February 5, 2007.

## **PRESENTATIONS**

Ms. Lamond, Assistant Principal at SEMS-East, and Mr. Jeff Joy from the Office of Emergency Management, York County, provided information on Safety Committee activities.

D. Reed Anderson of Stock & Leader presented Mrs. Glenn with her certificate for 10 years service and for 25 years service on South Eastern School District School Board that was recognized at the 2007 York County School Directors' Dinner on Monday, January 29, 2007.

## **PUBLIC COMMENT ON AGENDA RELATED ITEMS**

None

## **CONSENT AGENDA**

On a motion by Mr. Wickman seconded by Mr. Bach, the Consent Agenda was approved by voice vote, all in favor.

## **SCHOOL-RELATED PROGRAMS**

### **Authorized Driver**

It was recommended that David Schemm be authorized to drive the school district maintenance vehicles for the 2006-2007 school year.

## Field Trips

The following requests were submitted and approved:

<u>Group</u>	<u>Event/Funded</u>	<u>Place</u>	<u>Date/Time</u>
K-D Jazz Band	Enrichment/ District	Cumberland Valley High School	Mar. 8, 2007 3:30-10:00 p.m. Mar. 10, 2007 11:00 a.m.-6:00 p.m.
Pete & C Convention	Enrichment/ District	Hershey Convention Center	Feb. 13, 2007 7:30 a.m. – 2:30 p.m.
K-D District Band	Enrichment/ District	South Western High School	Feb. 8, 2007 7:00 a.m.-6:00 p.m. Feb. 10, 2007 11:00 a.m.-6:00 p.m.
K-D Regional Chorus Festival	Enrichment/ District	Boyertown Area High School	Feb. 22, 2007: Depart 5:45 a.m. Feb. 24, 2007: Return 7:00 p.m.
SEMS-East 7 <sup>th</sup> Gr. Top Winners NHD Competition	Enrichment/ District	Penn Manor High School	Mar. 17, 2007 6:45 a.m.-5:00 p.m.
K-D Learning Support Senior English Students	Enrichment/ District	U.S. Holocaust Memorial Museum Washington, D. C.	Mar. 5, 2007 8:00 a.m.-4:00 p.m.

## Use of School Facilities

The following applications were processed and approved:

<u>Organization</u>	<u>Purpose</u>	<u>Facilities/Date/Time</u>
Gifted Program/Art	To teach Sumi-e class	SEMS-East - Room 124 Jan. 23, 25, 30 & Feb. 1, 2007 2:30-4:30 p.m.
K-D FFA	Ag Advisory Board Meeting	K-D High Room 162 Jan. 24, 2007 6:30-9:30 p.m.
K-D French/Fawn	Foreign Language Program for Elementary Students	Fawn Area Elementary Room 22 Feb. 7-Apr. 11, 2007 3:00-4:00 p.m.
Gifted Enrichment Classes SEMS-East	Model Rocket/Airplanes	SEMS-East - Science Room 214 Feb. 14, 15, 20, 21, 22, 27, 28, Mar. 1, 5, 7, 8, 12, 13 & 14, 2007 2:30-5:00 p.m.

SPARK	Recreational	Fawn Area Elementary Gym Jan. 19 & Feb. 9, 2007 3:30-4:20 p.m.
Rachel's School of Dance	Dance Recital	SEMS-East Auditorium June 2, 2007 9:00 a.m.-12 noon & 4:00-9:00 p.m.
South Eastern Amateur Athletes	Banquet	K-D High Cafeteria Mar. 22, 2007 5:00-9:30 p.m.
K-D Basketball	Boys Basketball Camp	K-D High Gym June 18-21, 2007 7:00 a.m.-5:00 p.m.
K-D Softball	Weight room instruction	K-D High Weight Room Jan. 31, Feb. 7, 14, 21 & 28, 2007 3:00-5:00 p.m.
K-D High FFA	Banquet	K-D High Cafeteria, Room 162 & Auditorium Apr. 20, 2007: 3:00-6:00 p.m. Apr. 21, 2007: 3:00-9:30 p.m.
K-D Athletics	Meet the Team Night	K-D High Auditorium Mar. 19, 2007 6:30-8:30 p.m.
Spanish Teachers	Meeting for Spanish Trip	K-D High Library Feb. 26, 2007 6:30 p.m.
K-D Boys Basketball	Banquet	K-D High Cafeteria Feb, 23, 2007 5:00-10:00 p.m.
Friends of Fawn PTO	Family Fun Reading Night	Fawn Area Elementary Gym, Cafeteria, Lobbies & Several Classrooms Jan. 26, 2007 3:00-9:00 p.m.

### **Donations**

It was reported that the SEMS PTA donated \$160.00 in books from the Scholastic Book Fairs for the "Zone" program. Acceptance of this donation was recommended.

It was reported that Ms. Ann Wilson donated magazines for the SEMS-West "Zone" program. Acceptance of this donation was recommended.

It was reported that Mr. and Mrs. Guy Gilbert donated 3 packs of transparencies to Stewartstown Elementary for use in the classrooms. It was valued at \$37.50. Acceptance of this donation was recommended.

**Homebound Instruction**

Report was made that Mr. Shelton Mooney, Principal of South Eastern Middle School – East has approved homebound instruction for a student in the seventh grade.

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**School Closing**

Report was made that South Eastern School District’s Schools were on a 2-hour delay on January 22, 2007 due to inclement weather.

Report was made that South Eastern School District’s Schools were on a 2-hour delay on January 26, 2007 due to inclement weather

**Fundraisers**

It was reported that Eric Lam, Principal of Kennard-Dale High School, has given permission to the Library Society to sell fruit snacks from March 1 until March 30, 2007 to raise money for student activities.

It was reported that Eric Lam, Principal of Kennard-Dale High School, has given permission to the Kennard-Dale Football Team to sell aids for the football program and cookbooks from February through August 2007 to raise money for Sports Booster Activities.

It was reported that Eric Lam, Principal of Kennard-Dale High School, has given permission to the South Eastern Dollars for Scholars to hold a basket bingo and small games of chance on March 10, 2007 to raise money for the South Eastern Dollars for Scholars fund.

**School Director Recognition**

It was reported that the following School Board Directors were recognized at the 2007 York County School Directors’ Dinner on Monday, January 29, 2007 for service to the District:

Sue T. Glenn	Twenty-Five Years of Service to the District
John J. Bach	Fifteen Years of Service to the District
Richard Wilson	Five Years of Service to the District
Sue T. Glenn	Ten Years of Service to York County School of Technology

**BUSINESS OPERATIONS**

**Major Purchases**

Purchase orders exceeding \$2,500 have been issued to the following:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Grant/Fund</u>
Aramark Management	6 Flammable Storage Lockers	\$2,934.00	General
National Geographic School	Life Science, Earth Science, US History Classroom Books	\$2,918.00	General

Red Lion Bus Company, Inc	Travel Away Games for Boys' and Girls' Basketball and Wrestling	\$3,564.79	General
Hash Bus Company	Travel Away Games for Girls' Basketball, Wrestling, K-D Band	\$3,148.78	General
Rutters Farm Stores	December Diesel Fuel Colvin and Hash Bus Companies	\$9,334.29	General
Engles & Fahs, Inc.	Installation of Door Holders to the Existing High School Fire Alarm Systems as Described in Bid Proposal dated 11/14/2006	\$23,896.00	Capital Project
Minuteman Press	Grade 10,11,12 Course Catalog	\$2,760.60	General
USI Camera.com Inc.	Sony Camcorder K-D Library Broadcasting Lab	\$3,849.40	General
Sunrise Computers	12,000 Digital Points for System Engineer Consultation for Services	\$9,980.00	General Encumbrance
Softmart	Virus Scan Yearly Renewal	\$7,507.66	General Encumbrance
Rager, Lehman, Houch, PC	Audit of Financial Statements 6/30/06 Single Audits for 6/30/06 and 6/30/04	\$7,875.00	General
Phillips Group	Overage Copies 12/1/05-11/30/06	\$16,473.75	General
Manito, Inc.	Manito Academy Jan.-June, 2007	\$8,100.00	General Encumbrance

**END OF CONSENT AGENDA**

## **ACTION AGENDA**

### **PRESENTATION**

None

### **COMMITTEE REPORTS TO THE BOARD**

#### **York County School of Technology**

Dr. Hupper reported the Open House for renovation has been postponed from April 15 to October 20, 2007. Budget has been approved for 2007-08 and is being sent out to 14 school districts.

#### **Ag Advisory**

Mr. Lam gave a synopsis of the students' trip. He talked about the greenhouse.

#### **Legislative**

Reviewed Act 1, discussed Act 114. A Costing Out Study will be done by November, 2007 of what it costs to run a District and educate students.

### **POLICY**

None

### **SCHOOL-RELATED PROGRAMS**

#### **Conferences**

On a motion by Mrs. Wilson seconded by Mr. Hushon, the following list of staff members were approved to attend conferences by voice vote, all in favor. (ATTACHMENT XIV.A)

#### **Textbooks**

On a motion by Mr. Wickman seconded by Mr. Lowe, the following textbooks were approved as presented by the Science Department for use in the 2006-2007 school year with 8 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson and Mr. Wickman.

Environmental Science: How the World Works and Your Place In It. Publisher: J. M. LeBel; Author: Jane Person; Copyright Date: 2007; ISBN 0-920008-92-5

### **BUSINESS OPERATIONS**

#### **Graduate Classes**

It was reported that the South Eastern School District has partnered with Millersville University to host the following graduate classes at Kennard-Dale High School:

EDW – 548 Integrating Technology Standards Across the Elementary Curriculum - July 30 – August 3, 2007

EDW 503 NCTM and the PA Math Standards K-6 – July 23-27, 2007

EDW 727 Differentiating Instruction Providing All Students Access to the General Education Curriculum – July 16-20, 2007

It was reported that the South Eastern School District has partnered with Wilkes University to host the following graduate classes at Kennard-Dale High School:

ED 528 - Desktop Publishing – June 18-22 (8am-5pm), Instructor Tim Marks

ED 526 - Telecommunications in the 21st Century – July 9-13 (8am-5pm), Instructor Tim Marks

### **Budget Adoption**

On a motion by Mr. Wickman seconded by Mr. Bach, the Preliminary Budget for the 2007-2008 school year, advertised and made available for public inspection, was adopted as presented in the amount of \$39,797,968 with 8 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson and Mr. Wickman. (ATTACHMENT XV.B)

### **Tax Study Commission**

Time was requested to discuss the Tax Study Commission's recommendation and referendum question for the May 15, 2007 Primary Election.

### **Referendum Advertisement**

On a motion by Mr. Wickman seconded by Mrs. Wilson, approval was given for the advertisement of the intent to adopt a Referendum Question and for the Public Hearing of that resolution by voice vote, all in favor. (Advertisement will be once a week for 3 weeks prior to the resolution.)

### **Lawn Mowing Contract**

On a motion by Mr. Lowe seconded by Mrs. Reynolds, permission was given to solicit bids for the lawn mowing contract by voice vote, all in favor.

### **Stewartstown Elementary School Flooring Replacement Bid 2006-07**

Bids for the Stewartstown Flooring Replacement were solicited. The sealed bids were opened on January 29, 2007 at the Administration Building at 2 p.m. Approval is requested pending the successful negotiation of a contract. On a motion by Mrs. Wilson seconded by Mr. Lowe, Continental Flooring Company of 9319 N. 94<sup>th</sup> Way, Suite 1000, Scottsdale, Arizona (Regional Office, 4033 Larkspring Row, Ellicott City, Maryland) was approved as the apparent low bidder in the amount of \$24,242.00 by voice vote, all in favor. (ATTACHMENT XV.E)

### **Automatic Temperature Controls Systems at Kennard-Dale High**

On a motion by Mrs. Wilson seconded by Mr. Thomson, approval was given for the preventative services contract for Dynatech Controls, Inc., automatic temperature controls systems for Kennard-Dale High School by voice vote, all in favor. Cost not to exceed \$20,200.00. GF (ATTACHMENT XV.F)

### **York County Emergency Management**

On a motion by Mr. Hushon seconded by Mr. Lowe, the lease agreement between the South Eastern School District and the York County Emergency Management for placement of the shelter and generator for emergency services alerting system located at Stewartstown Elementary School was approved by voice vote, all in favor.

### **Bus Drivers for 2006-2007**

On a motion by Mrs. Wilson seconded by Mr. Thomson, the following name was approved to be added to the list of approved bus drivers for the 2006-2007 school year by voice vote, all in favor:

#### **Red Lion Bus Company**

Emerson J. Atkins, Jr. – Permanent

### **PERSONNEL**

On a motion by Mr. Lowe seconded by Mr. Hushon, the following five (5) items were approved by voice vote, all in favor:

#### **Instructional Aide**

Michele A. Garey – 51 Meadow Trail, Delta, Pennsylvania – permanent Instructional Aide at Kennard-Dale High School – \$9.26 (Range III – Step 1) per hour for 186 – 6.5 hour days – effective January 18, 2007 (Completed Satisfactory Probation Period) (**New**)

#### **Resignation**

Kathleen Montalbano – Long-Term Substitute at Kennard-Dale High School – accepted by the Board Secretary – effective December 22, 2006

#### **Substitutes**

Added to the list of approved substitutes:

Maxine M. Moul – 211 Main Street, Delta, Pennsylvania – Support Staff

Patricia A. Trahan – 107 Stoker Court, Stewartstown, Pennsylvania – Emergency Medical Technician (EMT) (Certified)

#### **Extracurricular Positions**

Appointed to the extracurricular positions as listed with compensation rate as determined by the Collective Bargaining Agreement for the 2006-2007 school year:

Aldine Grapes            Team Leader – SEMSW (3/4 year)

Meredith Robinson    Team Leader – SEMSW (3/4 year)

#### **Transfers**

Nancy Weber – part-time Librarian at Fawn Area Elementary and part-time Librarian at South Eastern Middle School West for the 2007-08 school year – transferred to a part-time Librarian at Fawn Area Elementary and a part-time Librarian at Delta-Peach Bottom Elementary for the 2007-08 school year

Aldine Grapes – full-time Librarian at Delta-Peach Bottom Elementary for the 2007-08 school year – transferred to full-time Librarian at South Eastern Middle School West for the 2007-08 school year

### **OTHER BUSINESS**

#### **Meetings**

There will be a **Finance Committee Meeting on February 13, 2007 at 7:00 p.m.** in the **Community Room of the Administration Building.**

There will be a **Finance Committee Meeting** on **February 27, 2007** at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be a **Buildings and Grounds Meeting** on **February 28, 2007** at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be a **Community Extracurricular Meeting** on **March 5, 2007** at **7:00 p.m.** in the **Community Room of the Administration Building.**

### **Informational**

The South Eastern School District participated in the United Way campaign and raised \$8,266.00 for the United Way activities.

### **Upcoming Events**

February 8, 9 and 10, 2007	District 7 Band Festival
February 12-23 2007	PSSA Writing Assessments Grades 5,8,11
February 15, 2007	School Board Meeting/Parent Teacher Conferences PM)
February 16, 2007	Parent/Teacher Conferences (no school for students)(AM)
February 16,17,18, 2007	Kennard-Dale Spring Musical “Thoroughly Modern Millie”
February 19, 2007	School Closed - Presidents’ Day/snow make-up day
February 21, 2007	Sports Boosters Meeting
February 22, 23, 24, 2007	Region 5 Chorus Festival

### **PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS**

Stephanie Brown asked where we are with Act 93. These sessions are closed because it is personnel.

Sandra Haulsee asked whether the teacher contract follows administrators. No, it is the other way around.

Pat Barget said it is good if quality people are in the positions.

Mrs. Wilson said that the safety presentation was good, but she hopes we take a logical approach to corrective action.

Mr. Wickman said we need to make sure we know our community and treat people with respect.

### **ADJOURNMENT**

On a motion by Mr. Lowe seconded by Mr. Bach, the meeting was adjourned at 9:11 p.m. by voice vote, all in favor.

Respectfully submitted,

Paula K. Denton  
Secretary to the Board