

April 4, 2007

A regularly scheduled meeting of the Board of School Directors of South Eastern School District was held Wednesday, April 4, 2007 in the Community Room at the South Eastern School District Administration Building. After a 45 minute Board Administrator's Retreat and Executive Session for Personnel/Contracts, the meeting was called to order at 7:30 p.m. by President Richard L. Wilson

Roll Call Attendance:

- Richard L. Wilson, President
- Sue T. Glenn, Vice-President
- John J. Bach - absent
- Richard A. Hushon - absent
- Todd H. Lowe - absent
- Rebecca D. Reynolds
- Bruce C. Thomson
- Karl E. Wickman
- Ann M. Wilson

Others in Attendance:

- Tracy S. Shank, Superintendent
- Paula K. Denton, Board Secretary/Business Manager
- Mary P. Childress, Assistant Business Manager
- John P. McIntosh, Fawn Area Elementary Principal
- Stephen L. Hagenbuch, Delta-Peach Bottom Elementary Principal
- Mary A. Ragland, Stewartstown Elementary Principal
- Kimberly L. Rauscher, SEMS-West Principal (5/6)
- Shelton L. Mooney, Jr., SEMS-East Principal (7/8)
- Barbara J. Lamond, SEMS-East Assistant Principal (7/8)
- Eric E. Lam, Kennard-Dale High Principal
- Zane Fake, Kennard-Dale High Dean of Students
- Lisa R. Conrad, Coordinator of Special Education Services
- Richard D. Hupper
- Steve Neidert
- June Stratmeyer
- Dan Wise
- Peg Chrencik
- Lynn Keeny
- Jim Stanley
- Pat Bargert
- Bev Whiteford
- Renee Harris
- Colleen Vrankin
- Rich Leamer

APPROVAL OF MINUTES

On a motion by Mr. Thomson seconded by Mr. Wickman, the minutes of March 15, 2007 were approved by voice vote, all in favor.

APPROVAL OF AGENDA

On a motion by Mr. Thomson seconded by Mr. Wickman, the Agenda was approved by voice vote, all in favor.

COMMENTS FROM THE BOARD

Student Recognition

Congratulations to Brittany Valentin for being selected by Adams Electric Cooperative, Inc. to attend the Rural Electric Youth Tour from June 10-15, 2007 in Washington, D.C.

Congratulations to the following students for being selected as the Kennard-Dale High School Students of the Month for March as selected by the Business Department.

James Barton
Diana Sparks

Congratulations to the following students for being selected as the SEMS-East Students of the Month for March.

Carl Ludwig
Carleigh Sayer
Emily Salomon
Kenneth Will

A special "Thank You" to Ms. Arnold's class for helping with the preparation of the "Drug Prevention Booklets" to be distributed to the families of District students.

Britney Ebron
Joshua Forwood
Jesse Grossman
John Loban

Thank you to Chip Wigley for donating the Drug Books for the District Families.

Congratulations to the Kennard-Dale FFA and Agriculture Departments for their excellent work with Greenhouse projects. All pansies were sold out within 15 minutes of going on sale!

COMMENTS FROM THE STUDENT REPRESENTATIVES

None

PRESENTATION

Mr. Jim Stanley, HARP, was present to discuss the cost for use of school district facilities. He stated that he has been the treasurer of Mason-Dixon baseball for the past 30 years and has never been charged a fee. Fees are collected through registration. He asked the Board to waive fees because all children are part of the District. He indicated that HARP puts dimatech on the fields. There will be a meeting to discuss on April 11, 2007 at 7:00 p.m.

PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dan Wise, a SEMS-East teacher, read a thank you letter from a parent on his job performance. He is requesting the board to vote no on his transfer to Kennard-Dale High School.

CONSENT AGENDA

On a motion by Mrs. Glenn seconded by Mr. Wickman, the Consent Agenda was approved by voice vote, all in favor.

SCHOOL RELATED PROGRAMS

Field Trips

The following requests were submitted and approved:

<u>Group</u>	<u>Event/Funded</u>	<u>Place</u>	<u>Date/Time</u>
K-D 2008 Yearbook Students (3)	Enrichment/Student Activities Account	Wyndham Garden Hotel Harrisburg, PA	May 4, 2007 8:00 a.m.-3:15 p.m.
K-D 2008 Yearbook Students	Enrichment/Student Activities Account	Red Lion High School Red Lion, PA	June 14, 2007 9:30 a.m.-3:00 p.m.
FFA	Enrichment/Student Activities Account	Harrisburg HACC Harrisburg, PA	Apr. 26, 2007 7:15 a.m.-4:00 p.m.
K-D York County Ag Skills Day	Enrichment/District Funds	Pinchot Park Lewisberry, PA	Apr. 27, 2007 7:45 a.m.-3:00 p.m.
SEMS-West 6 th Grade Red Team	Enrichment/District Funds	Ft. McHenry/ National Aquarium Baltimore, MD	Apr. 19, 2007 7:45 a.m.-5:15 p.m.
Delta-Peach Bottom Elem. Curiosity Corner Pre- School	Enrichment/District Funds	Hope Acres/ Brown Cow Brogue, PA	May 11, 2007 9:00-11:30 a.m. 12:30-2:50 p.m.
K-D 11th & 12th Grade Automotive Career Students	Enrichment/District Funds	Hanover Honda Hanover, PA	Apr. 18, 2007 7:30 a.m.-2:00 p.m.
SEMS-East 7 th Grade Girls Science, Technology, Engineering, Mathematics	Enrichment/District Funds	Penn State York Campus York, PA	May 11, 2007 7:45 a.m.-2:20 p.m.

Careers

Use of School Facilities

The following applications were processed and approved:

<u>Organization</u>	<u>Purpose</u>	<u>Facilities/Date/Time</u>
Kennard-Dale Band	Summer Band Lessons	K-D High Band Room Choral Room, Music Tech. Room Tuesdays: June 26, July 3 & July 10, 2007 8:00 a.m.-12:00 noon July 17, 2007 7:00-9:30 p.m.
SAA Wrestling	Practices	SEMS-East Wrestling Room Wednesdays: March 7-May 30, 2007 6:30-8:00 p.m.
Millersville University	Graduate Course	K-D High Room 171 June 18-22, 2007 8:00 a.m.-4:00 p.m.
SEEA	Monthly Meetings	SEMS-West Room 402 - Music Room Mar. 27, Apr.11 & May 9, 2007 2:50-3:30 p.m.
HARP	Host Basketball Tournament	K-D High Gym/Cafeteria Mar. 24, 2007 8:00 a.m.-9:00 p.m.
K-D Drama Club	Drama Club Play	K-D Auditorium Apr. 28, 2007 - 7:00 p.m. April 29, 2007 - 3:00 p.m.
Safety Committee	Committee Meeting	SEMS-East Cafeteria May 16, 2007 3:30-4:30 p.m.
SEMS-East Faculty	Faculty Volleyball	SEMS-East Gym Mar. 28, 2007 3:00-5:00 p.m.
SEMS-East Gifted Program	Crime Scene Investigation Class	SEMS-East – Science Room Apr. 4, 11, 18, 25, May 2 & 9, 2007 2:30-5:00 p.m.
Stewartstown PTA/Book Fair Committee	Book Fair	Art Room - Stewartstown May 11, 2007 3:30-9:00 p.m.
Kennard-Dale Boys' Soccer	Pre-Season Work	K-D High Gym Sundays: Apr. 15-August 12, 2007 9:00 a.m.-12:00 noon

German Teachers

Germany Trip
Meeting

K-D High Room 213
Apr. 19, 2007
7:00-9:00 p.m.

Fundraisers

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Kennard-Dale Football Team to sell spirit towels at football games to raise money for sports boosters.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the FBLA (Future Business Leaders of America) to sell coffee from March 21, 2007 until April 4, 2007 to raise money for student activities.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Class of 2008 to hold a powder puff game on May 12, 2007 with the Class of 2009 to raise funds for student activities.

It was reported that Mr. John McIntosh, Principal of Fawn Area, has given permission to the PTO to ask area businesses for donations to help provide gifts to fill "Class of 2015 Kennard-Dale Rams" gym bags that are being presented to the fourth grade students as a promotion to middle school gift. The Friends of Fawn PTO will also be accepting donations to help support the annual fourth grade party scheduled in June.

It was reported that Mr. John McIntosh, Principal of Fawn Area, has given permission to the PTO to sponsor "Hat Day" on April 5, 2007 to raise funds for Dollars for Scholars.

School Closings

Report was made that South Eastern School District's Secondary Schools were dismissed at 10:30 a.m. and the Elementary Schools were dismissed at 11:30 a.m. on March 16, 2007, due to inclement weather.

Report was made that South Eastern School District's Secondary Schools were dismissed at 10:00 a.m. on March 28, 2007, due to a power outage.

Homebound Instruction

Report was made that Mr. Shelton Mooney, Principal of SEMS-East, has approved homebound instruction for a student in the eighth grade.

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Authorized Drivers

It was recommended that Carol Fahringer, be authorized to drive a rental van to transport 7th - 8th grade students to the Women in Mathematics and Science Conference on Tuesday, April 3, 2007.

Donations

It was reported that Sam's Club donated \$25.00 to the SEMS-West 5th grade class for a party honoring the American Heart Association's "Hoops for Heart" top fundraising class. Approval of this donation was recommended.

It was reported that Wal-Mart Supercenter donated \$30.00 to the SEMS-West 5th grade class for a party honoring the American Heart Association's "Hoops for Heart" top fundraising class. Approval of this

donation was recommended.

It was reported that Mrs. Cynthia Russo donated 3 mini-skateboard and 10 free passes to Our Place Skate Park to the SEMS-West 5th grade class for a party honoring the American Heart Association’s “Hoops for Heart” top fundraising class. Approval of this donation was recommended.

It was reported that Bailey Springs Commons donated 8 submarine sandwiches to the SEMS-West 5th grade class for a party honoring the American Heart Association’s “Hoops for Heart” top fundraising class. Approval of this donation was recommended.

BUSINESS OPERATIONS

Major Purchases

Purchase orders exceeding \$2,500 have been issued to the following:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Grant/Fund</u>
MS Pro Productions	Audio for SEMS- East	\$3,683.00	General
Lakeview Neurorehabilitation	Student Tuition	\$4,549.00	General
The Sign Depot, LTD	Supplies for job fair	\$3,297.36	General
G. R. Sponaugle Services	Preventative Maintenance on Make-Up Air – AC 3/1/07 to 2/28/08	\$4,164.00	General
Thyssen Krupp Elevator	Provide and Perform Installation Upgrade & Repair Trouble Shooting of K-Elevator	\$2,951.00	General
Stanley Security Solutions, Inc.	FOB at Fawn Controller for Two Doors	\$4,708.36	General
Stanley Security Solutions, Inc.	Install FOB at Fawn	\$3,200.10	General
Stanley Asphalt Paving	Enlarge Sidewalk in Front of Stewartstown	\$6,500.00	General
Stanley Asphalt Paving	Enlarge Driveway at Fawn	\$5,000.00	General
G. R. Sponaugle Service, Inc.	Delta-Peach Bottom Maintenance on	\$4, 320.00	General

	Make Up A/C from 3/1/2007- 2/28/08		
G. R. Sponaugle Service, Inc.	Fawn Area Maintenance on Make Up A/C from 3/1/2007- 2/28/08	\$4,368.00	General
Manito, Inc.	Alternative Education Tuition	\$2,632.00	General
Delaware County Intermediate Unit	Emotional Support Tuition	\$7,242.40	General
Reading School District	January 2007 Children's Home Tuition	\$2,625.00	General

END OF CONSENT AGENDA

ACTION AGENDA

PRESENTATION

None

COMMITTEE REPORTS TO THE BOARD

Buildings and Grounds

Mr. Wilson discussed the lawn care bid being recalled because the Board did not like the way it read. They are considering extending the current contract and putting a bid out in the fall.

York County School of Technology

Mrs. Glenn reported the budget passed by a majority of member districts.

Sports Boosters

They have received tax exempt status from the state of Pennsylvania. There was a re-discussion of vendors because banners did not hold up.

Personnel Committee – Executive Session

A meeting was held on April 2, 2007 to discuss Act 93 Agreement. The next meeting will be April 16, 2007 at 7:00 p.m.

POLICY

None

SCHOOL RELATED PROGRAMS

On a motion by Mrs. Glenn seconded by Mr. Wickman, the following 3 agenda items were approved by voice vote, all in favor:

Conferences

Staff members to attend conferences. (ATTACHMENT XIV.A)

Safe and Drug Free Schools Grant

South Eastern School District to participate in the LIU consortium for the 2007-2008 Safe and Drug Free Schools Grant.

Head Start Agreement

Agreement between Head Start of York County and the South Eastern School District for the 2007-2008 school year. (ATTACHMENT XIV.C)

Driver's Education

Time was allowed for discussion on Driver's Education at Kennard-Dale High School by voice vote, all in favor. Mrs. Wilson would like to revisit having 30 hours of classroom instruction.

BUSINESS OPERATIONS

Budget Transfers

On a motion by Mrs. Wilson seconded by Mr. Wickman, the 2006-2007 March budget transfers were approved by voice vote, all in favor. (ATTACHMENT XV.A)

Senior Class Trip

On a motion by Mrs. Glenn seconded by Mr. Wickman, permission was granted to the Senior Class to travel to the Split Rock Lodge on May 23, 2007 and May 24, 2007, for their class trip by voice vote, all in favor.

On a motion by Mrs. Glenn seconded by Mr. Thomson, the following 2 agenda items were approved by voice vote, all in favor:

Consolidated Federal Programs Application

Annually, the South Eastern School District accepts and administers funds from PDE under No Child Left Behind (NCLB) to support delivery of Title I programs and to support federally-mandated services to nonpublic schools under NCLB. Title II provides financial assistance to improve the skills of teachers and the quality of instruction in core academic subjects. Title V provides financial assistance in the areas of educational reform and effective schools through innovative education. These funds are obtained through a "Consolidated Federal Programs Application" submitted to PDE. For the 2007-2008 fiscal year, based on preliminary estimates, the South Eastern School District anticipates the allocation as follows:

	<u>Estimated 2007-2008</u>	<u>Actual 2006-2007</u>
Title I	\$ 88,677	\$115,511
Title II	\$ 88,000	\$ 88,163
Title V	<u>\$ 4,082</u>	<u>\$ 3,222</u>
Total Consolidated Application	\$180,759	\$206,896

It was recommended that the Board authorize the administration to apply for federal funds and to operate appropriate programs through 2007-2008. It is recommended that the Consolidated Federal

Programs application to PDE in the amount of \$180,759 and revisions to this application and/or budget in accordance with updated or final allocations provided by PDE be approved.

Pennsylvania Accountability Grants

The Pennsylvania Accountability Grants were established by the Department of Education to attain and improve performance targets. The 2006-2007 Pennsylvania Block Grant is \$468,686. It was recommended that the Board authorize the administration to apply for state funds and to operate appropriate programs through 2007-2008. It is recommended that the Accountability Block Grant application to PDE in the amount of \$468,6856 and the Full-Day Kindergarten Accountability Grant application to PDE in the amount of \$41,928 and approval to revise these applications and/or budget in accordance with updated or final allocations provided by PDE be approved.

Bus Contracts

On a motion by Mr. Wickman seconded by Mrs. Wilson, the bus contracts for Colvin, Gemmill, Hash and Red Lion Bus Companies as presented for the years 2007-2012 were approved with 6 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Thomson, Mr. Wickman and Mr. Wilson. (ATTACHMENT XV.E)

On a motion by Mrs. Wilson seconded by Mr. Thomson, the following 3 agenda items were approved by voice vote, all in favor.

Lease Agreements

Twelve and three fourths (12.75) acres of farmland - between the District and Jonathan R. Hash, 1790 New Park Road, New Park - be extended for a period of 1 year - Said farmland is to be rented at a fee of \$80 per acre for a total of \$1,020.00.

Thirty (30) acres of farmland - between the District and Edwin L. Thompson, 227 Brown Road, Fawn Grove - be extended for a period of 1 year - Said farmland is to be rented at a fee of \$80 per acre for a total of \$2,400.00.

Service Agreement

G. R. Sponaugle Service Company, for the Fawn Area Elementary – boiler to be repaired - cost not to exceed \$7,367.00 (ATTACHMENT XV.G) CP

Bus Drivers for 2006-2007

It was recommended that the following names be added to the list of approved bus drivers for the 2006-2007 school year.

Red Lion Bus Company

Wendy Jacoby– Substitute
Frederick Kerchner – Substitute
Jacqueline Welsh – Substitute
Robert Reed – Substitute

PERSONNEL

On a motion by Mr. Thomson seconded by Mr. Wickman, the following 3 agenda items were approved by voice vote, all in favor

Appointments

Head Cook

Beverly A. Smith - 78 East Main Street, Fawn Grove, Pennsylvania - Head Cook at Fawn Area Elementary - beginning hourly rate of \$12.71 (Range II – Step 9) at 180 - 7 hour days - effective April 5, 2007 (**Replacement**)

Resignation

For the purpose of retirement - Lois Ailes - Night Custodian at Delta-Peach Bottom Elementary - accepted by the Board Secretary March 23, 2007 - effective June 29, 2007

Substitutes

The following names were added to the list of approved substitutes:

Thomas L. Devilbiss - PO Box 254, 216 Main Street, Fawn Grove, Pennsylvania - Support Staff

Kristin L. Bielski - 4 Heather Way, Felton, Pennsylvania - Support Staff

Judith L. Gilchrist - 55 Pond Road, Delta, Pennsylvania - Teacher (Emergency Permit) (The University of Maine)

Long Term Substitutes

On a motion by Mrs. Glenn seconded by Mrs. Wilson, Leslie King, 75 Thompson Road, Delta, Pennsylvania, was appointed as a long term substitute for an Elementary Teacher at Stewartstown Elementary for a child rearing leave beginning March 12, 2007 until the end of the 2006-07 school year with 6 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Thomson, Mr. Wickman and Mr. Wilson. This is a change to the beginning date of March 19, 2007 approved at the March 1, 2007 board meeting. (Certified) (York College of Pennsylvania)

On a motion by Mrs. Glenn seconded by Mrs. Wilson, Rita F. Sebring, 5010A West Heaps Road, Pylesville, Maryland, was appointed as a long term substitute for an English Teacher at Kennard Dale High School for a leave beginning February 12, 2007 until the end of the 2006-2007 school year with 6 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Thomson, Mr. Wickman and Mr. Wilson. (Certified) (University of Pennsylvania)

Extended Family Emergency Sick Leave

It was reported that Mara Parks, Instructional Aide at South Eastern Middle School – West, was granted Extended Family Emergency Sick Leave with pay on March 29, 2007.

Transfers

It was reported that Daniel Wise, Science Teacher at South Eastern Middle School – EAST, will be transferred to Science Teacher at Kennard Dale High School for the 2007-2008 school year.

It was reported that Richard D. Leamer, Mathematics Teacher at South Eastern Middle School – EAST, will be transferred to Science Teacher at South Eastern Middle School – EAST for the 2007-2008 school year.

It was reported that Jane S. Mueller, Mathematics Teacher at Kennard Dale High School, will be transferred to Mathematics Teacher at South Eastern Middle School – EAST for the 2007-2008 school year.

It was reported that Bonnie Hushon, Part Time Health Room Aide at South Eastern Middle School-West and Part Time Health Room Aide at South Eastern Middle School-East, will be transferred to Full Time Health Room Aide at South Eastern Middle School-East beginning March 29, 2007.

It was reported that Sharon Cunningham, Learning Support Teacher at Delta-Peach Bottom Elementary, will be transferred to Elementary Teacher at Delta-Peach Bottom Elementary for the 2007-2008 school year.

OTHER BUSINESS

Meetings

There will be a **Personnel Meeting/Executive Session on Monday, April 16, 2007** beginning at **7:00 p.m.** in the **Community Room of the Administration Building.**

There was a **retreat with the Board and the Administration at 6:30 p.m. on Wednesday, April 4, 2007** in the **Community Room of the Administration Building.**

There will be a **Finance Meeting on Tuesday, April 10, 2007 at 7:00 p.m.** in the **Community room of the Administration Building.**

There will be an **Executive Session on Thursday, April 19, 2007 at 6:30 p.m.** for a **“Meet and Discuss” session with the South Eastern Education Association.**

Upcoming Events

March 30, 31, 2007	Music/Art/Drama Club NYC Trip (2-day trip including sites seeing, Broadway shows, etc)
April 4, 2007	School Board Meeting
April 6-9, 2007	Spring Break – School Closed
April 11, 12, 2007	Stewartstown Kindergarten Registration
April 14, 2007	Mr. KDHS
April 16, 24 2007	Fawn Kindergarten Registration
April 16-23, 2007	SEMS- West Scholastic Book Fair
April 17, 18, 2007	Delta-Peach Bottom Kindergarten Registration
April 18, 2007	Sports Booster Club @ 7:00 p.m.
April 19, 2007	School Board Meeting
April 19- 21, 2007	PMEA All-State Festival at Hershey
April 21, 2007	Grad Project Presentations (Make-ups)
April 27, 2007	"Ye Olde Tournament at Fawn Circle" @3:30 p.m.
April 27, 2007	East Drama Production @ 7:00 p.m.
April 28-29, 2007	Kennard-Dale Drama Club Play
April 30, 2007	PSSA Science Testing
May 1, 2007	Spring Concert @ Delta-Peach Bottom
May 2, 2007	4 th Grade Spring Concert @ Stewartstown
May 3, 2007	School Board Meeting

May 4, 5, 2007	Honors Choir Festival at Elizabethtown College
May 5, 2007	SAT Testing
May 5, 2007	Jr./Sr. Prom @ Valencia Ballroom
May 8, 2007	Spring Concert @ Fawn
May 9, 2007	Spring Concert @ SEMS-East
May 10, 11, 2007	Scholastic Book Fair – SEMS-East
May 11, 2007	May Day/Scholastic Book Fair @ Stewartstown

Informational

SEMS-East contributed \$4,248 to Hoops for Heart program on behalf of the American Heart Association. The funds raised from the Hoops for Heart program is used for research and create outstanding educational and advocacy programs. Congratulations to SEMS-East for a job well done.

Stewartstown Elementary contributed \$2,267.00 to Jump Rope for Heart program on behalf of the American Heart Association. They also contributed \$1,106.50 to St. Baldricks Kids with cancer. Congratulations to Stewartstown Elementary for a job well done.

Stewartstown Elementary received \$170.14 from the Target Rewards Program to be used for Student Activities.

SEMS-West contributed \$3,565 to Hoops for Heart program on behalf of the American Heart Association. Congratulations to SEMS-West for a job well done.

PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Mr. Jim Stanley commented on buses late due to substitute drivers. Students are listed tardy. Not all teachers get the information that the bus is late.

ADJOURNMENT

On a motion by Mrs. Glenn seconded by Mrs. Wilson, the meeting was adjourned at 8:49 p.m. by voice vote, all in favor. An Executive Session for Personnel followed.

Respectfully submitted,

Paula K. Denton
Secretary to the Board