

May 3, 2007

A regularly scheduled meeting of the Board of School Directors of South Eastern School District was held Thursday, May 3, 2007 in the Community Room at the South Eastern School District Administration Building. After a 35 minute Executive Session, the meeting was called to order at 7:41 p.m. by President Richard L. Wilson.

Roll Call Attendance: Richard L. Wilson, President
Sue T. Glenn, Vice-President
John J. Bach
Richard A. Hushon
Todd H. Lowe
Rebecca D. Reynolds
Bruce C. Thomson
Karl E. Wickman
Ann M. Wilson

Others in Attendance: Tracy S. Shank, Superintendent
Paula K. Denton, Board Secretary/Business Manager
D. Reed Anderson, Esquire/Solicitor
Stephen L. Hagenbuch, Delta-Peach Bottom Elementary Principal
Mary A. Ragland, Stewartstown Elementary Principal
Kimberly L. Rauscher, SEMS-West Principal (5/6)
Eric E. Lam, Kennard-Dale High Principal
Maurice J. Klein
Angie Chilcoat
Pat Barget
Wendy Hannum
Carolyn Huffman
Denise Borys
Bruce Boyle
Joe Leyhe
Deb Kossiakoff
Damon Boughamer
Sandra Haulsee

APPROVAL OF MINUTES

On a motion by Mr. Wickman seconded by Mr. Hushon, the minutes of April 19, 2007 were approved by voice vote, all in favor.

AMENDMENT OF AGENDA

L. I. U.	Added under Committee Reports to the Board
Delete pay phone	Removed under Action Agenda – School Related Programs – SEMS-East Handbook
“an annual” stipend	Added under Action Agenda - Personnel – Appointments – Board Secretary

APPROVAL OF AMENDED AGENDA

On a motion by Mr. Bach seconded by Mrs. Wilson, the Amended Agenda was approved by voice vote, all in favor.

COMMENTS FROM THE BOARD

Student Recognition

The following students will be attending the York County Senior Envirothon on April 24, 2007. Mr. Salvitti, Kennard-Dale Biology Teacher, will be attending as the Advisor.

Tiffany Carver	Joseph Stike
Jeffrey Cox	Amanda Wallman
Claire Geddes	

Congratulations to the following fifth grade SEMS-West students for winning the "I Am Proud to Be An American" essay contest sponsored by Stewartstown VFW. Each student received a \$50.00 saving bond.

Sofia Alsamadi
Mariah Beavers
Andrew Day

Congratulations to the following students from SEMS-West for earning the State Award with High Honors. The Johns Hopkins University sponsors a Center for Talented Youth (CTY) Talent Search each year. To qualify, students must attain a 460 or higher for 5th grade and a 470 or higher for 6th grade on their SCAT Verbal test. In addition, students must attain a 470 or higher for 5th grade and a 480 or higher for 6th grade on their SCAT Quantitative test.

<u>Fifth Grade</u>	<u>Sixth Grade</u>
Michael Mathy	Jackson Bartlett
Ryan Walten	Dylan McGlone
	Andrew Miller

Congratulations to the SEMS West students whose artwork was selected to be on permanent display in the South Eastern School District's Administration Building.

Katelynn Giannaccini - Fantasy Landscape
Emily Schoettler - Colorful Creature
Ryan DeJong - Abstract Watercolor Techniques

Congratulations to George Waltemire for being selected to attend the 2007 Pennsylvania Governor's School of Excellence for the Arts. He will be going to Mercyhurst College in Erie from June 24-July 28, 2007. He is one of 200 students selected to participate.

Congratulations to the following students for being selected as the SEMS-East Students of the Month for April.

Joshua Myers
Christopher Poole

Connor Smith
Sarah Walsh

Congratulations to Kevin Tarbart who passed the Microsoft Office Specialist Exam; he is now Microsoft Office certified in Excel. He is the first person to accomplish this in the history of South Eastern School District.

COMMENTS FROM THE STUDENT REPRESENTATIVES

Mr. Lam reported that Prom will be held at the Valencia Ballroom.

PRESENTATION

Mr. Kenneth Phillips of RBC Capital Markets was present to discuss the District's financial status.

PUBLIC COMMENT ON AGENDA RELATED ITEMS

Maurice Klein referred to the Code of Conduct and discussed free speech for students.

Bruce Boyle stated the Preliminary Budget has vice president signing but it does not say so. Taxes are exorbitant. Why did SAT scores go down? He stated that Baltimore County is #3 in the country for SAT scores.

Wendy Hannum said taxes were \$1900. She is appalled at grammatical errors coming from the school district. Special Ed was discussed.

Sandra Haulsee reported a meet and greet session for new School Board candidates will be held at My Three Sons Restaurant on May 8, 2007.

CONSENT AGENDA

On a motion by Mrs. Wilson seconded by Mr. Bach, the Consent Agenda was approved by voice vote, all in favor.

SCHOOL-RELATED PROGRAMS

Technology Plan

Congratulations! Your Technology Plan for the fiscal year(s) July 1, 2007 - June 30, 2009 has been reviewed and received final approval on April 11, 2007 from the Pennsylvania Department of Education. The plan was reviewed using criteria established by the guidelines set forth in the federal E-rate program, the federal NCLB Act Title II Part D (Enhancing Education Through Technology), and by the Pennsylvania Department of Education.

Field Trips

The following requests were submitted and approved:

<u>Group</u>	<u>Event/Funded</u>	<u>Place</u>	<u>Date/Time</u>
K-D Spanish IV Students	Enrichment/Grant	Hannah Penn Middle School York, PA	May 2, 2007 8:30 a.m.-2:30 p.m.
SEMS-West 5 th -6 th Grade Envirothon	Enrichment/District	Izaak Walton League Dallastown, PA	May 2, 2007 7:40 a.m.-2:20 p.m.
K-D Senior Class	Enrichment/District	Split Rock Resort Poconos - PA	May 23 & 24, 2007 5:30 a.m.-9:00 p.m.
SEMS-West 6 th Grade	Enrichment/District	Maryland Zoo Baltimore, MD	June 5, 2007 8:45 a.m.-2:00 p.m.

Use of School Facilities

The following applications were processed and approved:

<u>Organization</u>	<u>Purpose</u>	<u>Facilities/Date/Time</u>
Fawn PTO	Staff Appreciation Week	Fawn Area - Room 23, School Lobby & Hallways May 4, 2007 2:15-5:00 p.m.
Peach Bottom Township	Zoning Board Hearing	Delta-Peach Bottom Elementary May 16, 2007 & June 13, 2007 6:30-10:30 p.m.
Fawn Area Recreation	Youth Softball/Baseball	K-D High Ball Field Mar. 15-June 30, 2007 Monday – Friday: 4:00-9:00 p.m. Saturday: 8:00 a.m.-4:00 p.m.
Fawn Area Recreation Commission (Revised)	Youth Softball/Baseball	Fawn Area Elementary Mar. 15 -June 30, 2007 Monday – Friday: 5:00-8:00 p.m. Saturday: 8:00 a.m.-4:00 p.m.
Fawn Area Recreation Commission (Revised)	Youth Softball/Baseball	2 Ball Fields at SEMS-West Mar. 15-July 7, 2007 Monday – Friday: 5:30-8:00 p.m. Saturday: 8:00 a.m.-4:00 p.m.
SEMS-PTA	Executive Board Meeting	SEMS-West Library Apr. 30, 2007 7:00-8:30 p.m.
K-D French Trip	Discuss French Trip June 2007	K-D High Library June 4, 2007 6:45-7:45 p.m.

Senior/Junior Class	Powder Puff Football Practice	K-D High Field/Stadium May 7 & 9, 2007 2:50-4:00 p.m.
Senior/Junior Class	Powder Puff Football Game	K-D High Field/Stadium May 12, 2007 10:00 a.m.-2:00 p.m.

Fundraisers

It was reported that Mr. John McIntosh, Principal of Fawn Area Elementary, has given permission to the PTO to sell flowers on May 7, 2007 to raise money for the Grade Dollars for Scholars Account.

It was reported that Mr. Stephen Hagenbuch, Principal of Delta-Peach Bottom Elementary, has given permission to the PTA to sell bingo tickets and spirit items to raise money for student activities.

Donations

It was reported that Mr. Kunkle donated the planting and two Japanese Maples to SEMS-East at an estimated value at \$320.00. Approval of this donation was recommended.

It was reported that an anonymous person donated a Dual Trac 20 exercise machine and an assortment of weights with rack to SEMS-East. Approval of this donation was recommended.

Authorized Drivers

It was recommended that Howard Ilgenfritz and Larry Munford be authorized to drive South Eastern School District vehicles on campus to assist maintenance.

BUSINESS OPERATIONS

Major Purchases

Purchase orders exceeding \$2,500 have been issued to the following:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Grant/Fund</u>
McGraw Hill-Wright Group	K-4 Classroom Resource Package	\$2,927.25	General Fund
Reading School District	February Home Billing 2 Students	\$3,625.00	General Fund
Tomlinson Bomberger Educational Services	Maintenance on Athletic Fields Annual Microsoft School Licensing	\$3,728.00 \$49,602.52	General Fund General Fund
PA UC Fund	Unemployment Compensation 4 th Quarter 2006 & 1 st Quarter 2007	\$1,640.75	General Fund

Kunkle's Lawn Kare	Lawn Care Services for May/June 2007	\$15,000.00	Encumbrance
Kunkle's Lawn Kare	Lawn Care Services for April 2007	\$6,600.00	General Fund

END OF CONSENT AGENDA

ACTION AGENDA

PRESENTATION

None

COMMITTEE REPORTS TO THE BOARD

Buildings and Grounds

Mr. Hushon reported that Dennis Spence from Aramark spoke, and Frank Hoon will be replaced as Director of Facilities. Tom Crabtree discussed the feasibility study.

L. I. U.

Mr. Bach reported that a Board meeting was held on Tuesday night. The Professional Contract was approved. The Support Contract was also ratified. Video conferences of the Board meetings will begin the last Tuesday in June, 2007. They spoke on the non-status of the State Budget. It could be a lengthy process.

POLICY

None

SCHOOL-RELATED PROGRAMS

On a motion by Mrs. Wilson seconded by Mr. Hushon, the following 5 Agenda items were approved by voice vote, all in favor:

Conferences

It was recommended that the following list of staff members be approved to attend conferences. (ATTACHMENT XIV.A)

Code of Conduct

It was recommended that South Eastern School District Code of Conduct be approved as presented. (ATTACHMENT XIV.B)

Elementary Handbook

It was recommended that the South Eastern School District Elementary Handbook be approved as presented. (ATTACHMENT XIV.C)

SEMS-East Handbook

It was recommended that the South Eastern Middle School – East Handbook be approved as presented. (ATTACHMENT XIV.D)

Kennard-Dale High School Handbook

It was recommended that the South Eastern School District Kennard-Dale High School Handbook be approved as presented. (ATTACHMENT XIV.E)

Textbooks Approval

On a motion by Mrs. Glenn seconded by Mr. Bach, the following textbook was approved as presented by the Social Studies Department for use in the 2007-2008 school year with 9 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson.

Advanced Placement Psychology: How the World Works and Your Place In It - Publisher: Worth; Author: David G. Myers; Copyright Date: 2007; ISBN 13:978-0-7927-8; ISBN 10:0-7167-7927-7

York College Elementary Ed. Students

On a motion by Mr. Bach seconded by Mr. Lowe, permission was given for the York College (Elementary Education Juniors and Seniors) to visit Fawn Area Elementary School to meet their Pen Pals during the students' writing time on May 11, 2007 from 9:30 a.m. until 10:00 a.m. by voice vote, all in favor.

BUSINESS OPERATIONS

Budget Transfers

On a motion by Mr. Hushon seconded by Mrs. Wilson, the 2006-2007 April budget transfers were approved by voice vote, all in favor. (ATTACHMENT XV.A)

On a motion by Mrs. Glenn seconded by Mr. Wickman, the following 5 Agenda items were approved by voice vote, all in favor:

L. I. U. Policies and Procedures

Permission was requested that the South Eastern School District hereby provide notice of its adoption of the Lincoln Intermediate Unit's policies and procedures under the federal requirements of 34 CFR 300.124 through 300.382. A copy of the policies and procedures are maintained for review in the administrative offices. The IU-adopted policies and procedures are implemented to fulfill the requirements of 22 Pa. Code, Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act – Part B.

Service Agreement

It was recommended that the service agreement with G. R. Sponaugle Service Company and SEMS-West for electrical services be approved. Cost not to exceed \$1,412.00 (ATTACHMENT XV.C) CP

Bus Drivers for 2006-2007

It was recommended that the following names be added to the list of approved bus drivers for the 2006-2007 school year.

Red Lion Bus Company
Sandra Gipe – Substitute
Vernal Rainey, Sr. – Substitute

Budget to Actual Report

Permission was requested to have Leah Pritchett, 3552 Oscars Road, Brogue, Pennsylvania, assist with setting up a Budget to Actual Report at a rate of \$25 per hour. Cost not to exceed \$375

Service Agreement

It was recommended that the service agreement with G. R. Sponaugle Service Company and SEMS-West for HVAC Service Maintenance Agreement be approved. Cost not to exceed \$5,684.00
(ATTACHMENT XV.F) CP

PERSONNEL

Appointments

Solicitor

On a motion by Mr. Hushon seconded by Mrs. Wilson, the firm of Stock & Leader was appointed at an annual retainer of Two Thousand Five Hundred Dollars (\$2,500.00) by voice vote, all in favor. Special counsel may be retained as appropriate with authorization from the Board.

Board Secretary

On a motion by Mr. Lowe seconded by Mrs. Wilson, Mrs. Paula Denton was appointed to the position of School District Board Secretary at an annual stipend of \$3,500 for a four-year term effective July 1, 2007.

Board Treasurer

On a motion by Mrs. Glenn seconded by Mr. Thomson, Mary P. Childress was appointed to the position of School District Board Treasurer at a stipend of \$2,500 for a one-year term effective July 1, 2007 by voice vote, all in favor.

Mathematics Teacher

On a motion by Mr. Bach seconded by Mrs. Glenn, Rachel N. Bailey, 4097 Apple Street, Felton, Pennsylvania was appointed as Mathematics Teacher at Kennard-Dale High School at an annual salary of \$37,673 (Level BAC – Step B) effective August 7, 2007 pending receipt of clearances with 9 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson. **(Replacement)** (Certified) (York College of Pennsylvania)

English Teacher

On a motion by Mr. Wickman seconded by Mrs. Wilson, Jenna Miller, 867 Zimmerman Road, Red Lion, Pennsylvania was appointed as English Teacher at Kennard-Dale High School at an annual salary of \$36,351 (Level BAC – Step A) effective August 7, 2007, pending receipt of clearances with 9 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson. **(Replacement)** (Certified) (York College of Pennsylvania)

Substitutes

On a motion by Mr. Lowe seconded by Mr. Thomson, the following names were approved to be added to the list of approved substitutes by voice vote, all in favor:

Sarah E. Bunch - 4 Shetland Drive, Shrewsbury, Pennsylvania - Teacher, pending clearances and receipt of certification (Certified) (York College of Pennsylvania)

Jessica M. Hershner - 5 Terrace Heights, Glen Rock, Pennsylvania - Teacher, pending clearances and receipt of certification (Certified) (York College of Pennsylvania)

Jenna L. Miller - 867 Zimmerman Road, Red Lion, Pennsylvania - Teacher, pending clearances and receipt of certification (Certified) (York College of Pennsylvania)

On a motion by Mr. Wickman seconded by Mr. Lowe, the following 4 Agenda items were approved by voice vote, all in favor:

Extracurricular Positions

The following individuals listed below were appointed to the extracurricular positions as listed with compensation rate as determined by the Collective Bargaining Agreement.

<u>Name</u>	<u>Position</u>
Amy Best	Drama Director (Fall)
Laura Wolschleger	Assistant Varsity Volleyball Coach (Girls)

Resignation

For the purpose of retirement - Diane Scott - Elementary Teacher at South Eastern Middle School – WEST - accepted by the Board Secretary April 30, 2007 - effective June 12, 2007

Leaves

Tracy Dill - Elementary Teacher at Stewartstown Elementary - child rearing leave without pay - beginning May 1, 2007 until the end of the 2006-2007 school year

Yvonne Angle - Instructional Aide at South Eastern Middle School – WEST - leave without pay - May 15, 2007 through May 18, 2007 - for the purpose of vacation

Patricia Trigilio - Instructional Aide at Stewartstown Elementary - leave without pay - April 17, 2007 through April 19, 2007 - for the purpose of work being done to her basement

Yvonna Chenowith - Instructional Aide at Stewartstown Elementary - leave without pay - ½ day on April 13, 2007 and April 16, 2007 through April 25, 2007 - for the purpose of flying to Italy to visit with her son before his deployment for the war

Rebecca Kimber - Learning Support Teacher at South Eastern Middle School – EAST - leave without pay for May 9, 2007 - for the purpose of a personal appointment

Extended Family Emergency Sick Leave

Lisa Romitti - Secretary at the Administration Building - Extended Family Emergency Sick Leave with pay - April 19, 2007

Bruce Christman - Distance Learning Lab Teacher at Kennard Dale High School - Extended Family Emergency Sick Leave with pay - April 19, 2007 until the end of the 2006-2007 school year, as needed

OTHER BUSINESS

Meetings

There was a **Buildings and Grounds Meeting** on **Wednesday, May 2, 2007** beginning at **7:00 p.m.** for a discussion with Mr. Crabtree regarding the feasibility study. It was held in the **Community Room of the Administration Building.**

There will be an **Executive Session for Personnel** on **Monday, May 7, 2007** beginning at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be a **combined Buildings and Ground/Finance Meeting** on **Thursday, May 10, 2007** beginning at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be an **Extracurricular Community Meeting** on **Monday, June 4, 2007** beginning at **7:00 p.m.** in the **Community Room of the Administration Building.**

Informational

The Sports Booster Club has accepted the below dates to volunteer at the concession stand at the Revolution's Stadium. The Revolution's Stadium will donate 10% of the proceeds back to the Sports Boosters. We must provide a minimum of 25 volunteers. If you are interested in volunteering and would like more information, please contact Theresa Geroux at 993-2085.

Saturday, June 23

Saturday, July 14

Tuesday, July 31

Sunday, August 19

Sunday, August 26

Ms. Delattre, Art Teacher at Delta-Peach Bottom Elementary and Fawn Area Elementary, will be holding two small Art Shows during each school's musical. Delta-Peach Bottom's musical is May 1, 2007 and Fawn Area's musical is May 8, 2007.

The entire Art team of South Eastern School District is exhibiting their students work at the "Arts on The Line" Arts and Craft Show to be held on May 12, 2007 at the Delta Fairgrounds.

The Kennard-Dale Library Society organized the signing of a banner to be sent to Virginia Tech sending great sympathy and sorrow as fellow members of the educational community.

It is reported that the below dates have been approved for the Summer Academy Program at each of the schools.

Delta-Peach Bottom Elementary

July 16-20, 2007

July 30 – August 3, 2007

Fawn Area Elementary

July 16-20, 2007

July 30 – August 3, 2007

Stewartstown Elementary
July 16-20, 2007
July 30 – August 3, 2007

SEMS-West (Grade 5-6)
July 9-20, 2007

SEMS-East (Grade 7-8)
June 18-29, 2007

Kennard-Dale High School
June 14 – July 13, 2007
July 16 – August 10, 2007

It is reported that SEMS-West Transition Camp will be August 1, 2, 8 and 9, 2007.

It is reported that the District T3 Conference is July 16-20, 2007.

The First Day of School for Students for the 2007-2008 is August 28, 2007.

SEMS West raised \$3,617.80 for the American Heart Association's research through Hoops for Heart. We are grateful to everyone who donated. Congratulations to SEMS-West.

SEMS West is participating in a service learning project to benefit the Leukemia & Lymphoma Society called Pennies for Patients. The project objective is to raise funds for research and patient aid programs in the fight against leukemia, the number one killing disease of children under 20. Pennies for Patients runs from April 16 to May 4. To date, SEMS West has raised over \$1,100.00.

Stewartstown Elementary received \$1.60 from Box Tops for Education.

Pastor Jeff Mason of Fawn Grove's Church of the Nazarene and their youth have generously dedicated \$100 per month for 7 months totaling \$700 toward the purchase of books to SEMS West's *The Zone*. The money was raised by the church's teen group through a monthly paper drive. The teens decided to share their earnings with the church's younger group called Caravan. The Caravan group voted to donate a portion to *The Zone*. A special thank you goes to Mrs. Lisa Meinke who facilitated the donation and is purchasing the books each month.

Students and staff of Kennard-Dale High School recently held a Peanut Butter and Jelly Drive to benefit Mason Dixon Community Services. 562 jars were collected and donated to the organization.

The Delta-Peach Bottom Elementary School Book Bus will be offered every Tuesday from June 19 until August 14, 2007, except for July 3, 2007. Below is a list of the bus stops and times:

Slate Quarry Furniture	10:00-10:20
Delta Nazarene Church	10:30-10:50
Bryansville United Methodist Church	11:00-11:20
Old Trading Post	11:30-11:50
Beakes Field	12:00-12:20

Upcoming Events

May 3, 2007	School Board Meeting
May 4-5, 2007	Honors Choir Festival at Elizabethtown College
May 5, 2007	SAT Testing
May 5, 2007	Jr./Sr. Prom at Valencia Ballroom
May 8, 2007	Spring Concert @ Fawn

May 9, 2007	Spring Concert @ SEMS-East
May 10-18, 2007	Scholastic Book Fair – SEMS-East
May 11, 2007	May Day/Scholastic Book Fair @ Stewartstown
May 12, 2007	Kennard-Dale Junior Class Pasta Dinner
May 14, 2007	Spring Concert @ Kennard-Dale
May 15, 2007	Music Booster Club Meeting @7:00 p.m.
May 15, 2007	Academic Awards @ Kennard-Dale
May 16, 2007	Sports Booster Club @ 7:00 p.m.
May 16, 2007	Spring Concert – SEMS-West @ 7:00 p.m.
May 17, 2007	School Board Meeting @ 7:30 p.m.
May 17, 2007	SWEBS Dance @ SEMS-West – 2:30-4:00 p.m.
May 18, 2007	Courtyard Dance –Kennard-Dale @ 7:00 p.m.
May 20, 2007	Spring Concert @ KD – 2:30 p.m.
May 21, 2007	Senior Music Awards Banquet @ K-D – 6:30 p.m.
May 23, 2007	5 th Grade Field Day
May 24, 2007	6 th Grade Field Day
May 24, 2007	Fawn Area - Kindergarten Orientation
May 25, 2007	Teacher Staff Development – No School For Students
May 28, 2007	Memorial Day – School Closed
May 29, 2007	Thespian Society Induction – 7:00 p.m.
June 3, 2007	Baccalaureate – 7:00 p.m.
June 6, 2007	Graduation – 7:00 p.m.

PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Bruce Boyle commented, “Homework is whatever it is. Students should be doing as much homework as is needed. What jobs are costing 9 million dollars?”

Maurice Klein said, “We have a good School District. Why don’t we find out what SAT scores are for schools throughout the world and strive to exceed them. We lost a great person – Al Graybeal.”

Mr. Eric Lam, Kennard-Dale High School Principal, said the seniors will be making a memorial to Mr. Graybeal.

ADJOURNMENT

On a motion by Mrs. Glenn seconded by Mrs. Wilson, the meeting was adjourned at 9:30 p.m. by voice vote, all in favor.

Respectfully submitted,

Paula K. Denton
Secretary to the Board