

June 28, 2007

A regularly scheduled meeting of the Board of School Directors of South Eastern School District was held Thursday, June 28, 2007 in the Community Room at the South Eastern School District Administration Building. After a 35 minute Executive Session, the meeting was called to order at 7:40 p.m. by President Richard L. Wilson.

Roll Call Attendance: Richard L. Wilson, President  
Sue T. Glenn, Vice-President  
John J. Bach  
Richard A. Hushon  
Todd H. Lowe  
Rebecca D. Reynolds  
Bruce C. Thomson  
Karl E. Wickman  
Ann M. Wilson

Others in Attendance: Tracy S. Shank, Superintendent  
Paula K. Denton, Business Manager  
Mary A. Ragland, Stewartstown Elementary Principal  
Eric E. Lam, Kennard-Dale High Principal  
Tonia L. Wright  
Scott Cousin  
Pat Barget  
Millard Neale  
Sandra Haulsee  
L. E. Skinner  
Jane Mueller  
Larry Shipley  
Rich Leamer  
C. Wright

### **APPROVAL OF MINUTES**

On a motion by Mrs. Glenn seconded by Mr. Lowe, the minutes of June 7, 2007 were approved by voice vote, all in favor.

### **AMENDMENT OF AGENDA**

Committee Reports to the Board

Deleted Sports Boosters

### **APPROVAL OF AMENDED AGENDA**

On a motion by Mrs. Wilson seconded by Mr. Hushon, the Amended Agenda was approved by voice vote, all in favor.

### **COMMENTS FROM THE BOARD**

None

**COMMENTS FROM THE STUDENT REPRESENTATIVES**

None

**PRESENTATION**

Mr. Thomas Crabtree of Crabtree, Rohrbaugh and Associates was present to provide information regarding the District’s Middle Schools (5-8) and High School (9-12) feasibility study.

**PUBLIC COMMENT ON AGENDA RELATED ITEMS**

Tonia Wright of Delta said if you consider the number of elementary students that drop out, 600 families are moving out. Is the \$9 million bond issue done? Are Sponaugle payments the same as payment to Crabtree?

Sandra Haulsee would like to see where the District is saving.

Jane Mueller spoke of her concern about the District’s ability to maintain good teachers. She asked the Board to investigate.

Millard Neale of Salt Lake Circle talked about the access road (back road) to the stadium. He said there is a need to focus on education. The community is in a financial crisis. Keep in mind their ability to pay. There is a need to study the expense of athletics.

Larry Shipley of Salt Lake Circle said taxpayers are the customers. He can see the money for the extra classroom. We have beautiful schools. We need reins on spending for athletics and don’t need to spend on parking for students. Gyms are huge. Student enrollment in the elementary has dropped.

**CONSENT AGENDA**

On a motion by Mr. Hushon seconded by Mr. Wickman, the Consent Agenda was approved by voice vote, all in favor.

**SCHOOL RELATED PROGRAMS**

**Use of School Facilities**

The following applications were processed and approved:

<b><u>Organization</u></b>	<b><u>Purpose</u></b>	<b><u>Facilities/Date/Time</u></b>
K-D Volleyball	Open Gym	K-D High Gym July 23, 24, 30, 31, Aug 6 & 7, 2007 8:00 a.m.-12:00 noon
Germany Trip	Finalize Plans for Trip for Parents and Travelers	K-D High Library June 26, 2007 7:00-8:00 p.m.

Music Department	Summer Music Orchestra Lessons	K-D High – Room 173 June 12,19, July 10, 17, 31, Aug. 1 & 8, 2007 9:00 a.m.-2:00 p.m. June 13, 20, July 11, 18, Aug. 1 & 8, 2007 9:00 a.m.-12:00 noon
K-D FFA	County Meeting	K-D High – Room 162 June 19, 2007 5:30-8:00 p.m.
K-D FFA	FFA Summer Picnic	K-D High – Room 162 July 15, 2007 3:00-8:00 p.m.
Info Technology Department	Moodle Training	K-D High – Room 7 July 23 & 25, 2007 7:30 a.m.-5:30 p.m.
SESD Health Dept.	AHA/CPR/AED First Aid	K-D High – Room 11 July 17, 2007 8:00 a.m.-1:00 p.m. Aug. 16, 2007 12:30-5:20 p.m.
Tech Dept & Wilkes Univ.	ED580-Intro to Educational Computing	K-D High – Room 200 Tuesdays: Sept. 11-Dec. 4, 2007 4:30-8:00 p.m.
K-D Marching Band	Marching Band Pre-Camp	K-D High – Rooms 173, 174 & Auditorium July 23 & 25, 2007 7:30 a.m.-1:00 p.m.
K-D Marching Band	Marching Band Rehearsals	K-D High Rooms 173, 174 & Auditorium July 9, 12, 23 & 26, 2007 6:30-9:15 p.m.
K-D Marching Band	Marching Band Camp	K-D High – Rooms 171, 173, 174 & Auditorium; Practice Field to be Announced July 30 & Aug. 3, 2007 7:15 a.m.-4:00 p.m.
Stewartstown PTA	Book Fair	Stewartstown Library Oct. 9-12, 2007 8:30 a.m.-3:30 p.m.
FARC	Barrens Soccer	Aug. 13 – Oct. 29, 2007 Weekdays: 5:30-8:30 p.m. (Practices) Sundays: 12:30-7:00 p.m. (Games)

**Enrollment**

May enrollments for 2006 and 2007 are listed and compared below:

**Monthly \*\*\*YTD**

<b>%ADA*</b>	<b>%ADA</b>	<b>School</b>	<b>2006</b>	<b>2007</b>	<b>**LIU</b>	<b>Total</b>
93.9	94.1	Delta-Peach Bottom Elementary	358	350	0	350
96.3	95.5	Fawn Area Elementary	276	280	14	294
95.7	95.7	Stewartstown Elementary	558	521	11	532
95.1	95	South Eastern Middle School - West	541	546	7	553
92.9	93.6	South Eastern Middle School - East	568	548	6	554
93.3	92.7	Kennard-Dale High School	948	986	15	1,001
<b>94.53</b>	<b>94.43</b>	<b>TOTAL</b>	<b>3,249</b>	<b>3,231</b>	<b>53</b>	<b>3,284</b>

\* ADA – Average Daily Attendance

\*\*LIU Mainstreamed

\*\*\*NCLB – 90% Required

**Enrollment By Class Size**

May enrollment by class size for Grades K–6 (**Attachment IX.C**)

**Enrollment**

Monthly enrollments are listed below for Alternative Education, Homebound, Charter, Home School Out-of-District Educational Placements (OEP).

**ALTERNATIVE ED / HOMEBOUND / CHARTER SCHOOL ENROLLMENT**

<b>Schools</b>	<b>Out of District Placements</b>				<b>Homebound</b>		<b>Charter</b>		<b>Home School</b>	
	<b>Apr</b>		<b>May</b>		<b>Apr</b>	<b>May</b>	<b>Apr</b>	<b>May</b>	<b>Apr</b>	<b>May</b>
	<b>AE</b>	<b>EP</b>	<b>AE</b>	<b>EP</b>						
<b>Delta-Peach Bottom Elem</b>	0	1	0	1	0	0	2	2	6	6
<b>Fawn Area Elementary</b>	0	0	0	0	0	0	0	0	7	7
<b>Stewartstown Elementary</b>	1	1	1	1	0	0	10	10	11	11
<b>SEMS West</b>	2	1	3	1	0	0	7	7	23	23
<b>SEMS East</b>	4	2	5	3	3	3	15	15	21	21
<b>Kennard-Dale High School</b>	18	3	15	3	0	0	13	13	35	35
<b>TOTAL</b>	<b>25</b>	<b>8</b>	<b>24</b>	<b>9</b>	<b>3</b>	<b>3</b>	<b>47</b>	<b>47</b>	<b>103</b>	<b>103</b>

It was reported that the May student enrollment for the York County School of Technology is as follows.

Grade 9	26
Grade 10	21
Grade 11	13
Grade 12	15
<b>TOTAL</b>	<b>75</b>

### **Donations**

It was reported that an anonymous person donated a picnic table to be used in the Courtyard at South Eastern Middle School-East. Approval of this donation was recommended.

It was reported that Pastor Jeff Mason donated two complete sets of The Chronicles of Narnia and one complete set of The Lord of the Rings to SEMS-West for The Zone. Approval of this donation was recommended.

It was reported that Mrs. Shelia McConville facilitated the donation of two Summer Vacation Learning Kits to SEMS-West for The Zone. Approval of this donation was recommended.

It was reported that Mrs. Kim Walker donated two \$10 dollar gift certificates to Barnes & Noble to SEMS-West for The Zone. Approval of this donation was recommended.

### **Fundraisers**

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to the Class of 2008 to sell generic and specialized computer jump drivers from August 25, 2007 until June 1, 2008 to raise money for student activities.

It was reported that Mr. Eric Lam, Principal of Kennard-Dale High School, has given permission to Kennard-Dale's Junior Varsity and Varsity Cheerleading Team to sell Pit Beef Sandwiches on July 21, 2007 to raise money for camp costs.

### **Field Trips**

The following requests were submitted and approved:

<b><u>Group</u></b>	<b><u>Event/Funded</u></b>	<b><u>Place</u></b>	<b><u>Date/Time</u></b>
K-D Marching Band	Fawn Grove Parade Participation	Fawn Grove, PA	July 7, 2007
K-D Marching Band	Delta Parade Participation	Delta, PA	July 14, 2007
K-D Marching Band	Stewartstown Parade Participation	Stewartstown, PA	July 21, 2007

## **BUSINESS OPERATIONS**

### **Financial Reports (Attachment X.A1)**

Receipts Ledger  
Board Summary Report  
Treasurer's Report (**Attachment X.A2**)

### **Bills List (Attachment X.B)**

General Fund  
Capital Reserve  
Enterprise Fund (Cafeteria)  
Capital Project  
Athletic Account

### **Commonwealth Funds**

The School District has been notified that the following funds were transferred from State to District depositories:

<b><u>Project</u></b>	<b><u>Account</u></b>	<b><u>Amount</u></b>
Alternative Education	7230	\$ 3,459.09
Special Education Subsidy	7271	\$ 20,167.54
State Subsidy for Breakfast & Lunch Programs	7600	\$ 4,796.70
Social Security Reimbursements	7810	\$ 52,313.00
Title I Low Income	8514-411	\$ 7,751.07
Title II Improving Teacher Quality	8515-421	\$ 5,877.53
Title V Innovative Programs	8518-491	\$ 1,718.40
Federal Subsidy for Breakfast & Lunch Programs	8531	\$ 24,357.50
<b>TOTAL</b>		<b>\$129,440.83</b>

### **Special Purpose Funds Reports (Attachment X.D)**

Cafeteria

### **Major Purchases**

Purchase orders exceeding \$2,500 have been issued to the following:

<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Grant/Fund</u></b>
Lakeview Neurorehabilitation Center	Neurologic Rehabilitative Services - End of 2006- 2007 School Year	\$5,003.90	General Fund
Delta Education Inc.	Science Materials	\$4,826.00	General Fund
Rutter's Farm Stores	Colvin, Gemmill, Hash Bus Fuel	\$13,663.83	General Fund
River Rock Academy	Alternative Education Tuition - May 2007	\$8,008.00	General Fund
Tomlinson Bomberger Cisco, Inc.	Field & Ground Services Football Jerseys	\$24,587.00 \$4,048.00	Encumbrance General Fund
Bancroft Neurohealth	Educational Treatment Facility Tuition	\$2,700.00	General Fund
Williams Service Co. Inc.	Cooler, Refrigerator, Freezer Repairs	\$6,161.55	General Fund
Reading School District	April/May Tuition for 1 Student	\$5,125.00	General Fund
Manito, Inc.	Alternative Education Tuition	\$12,408.00	General Fund
Singh Operational Services, Inc.	Operations & Maintenance Services for the Waste- Water Treatment Plant	\$3,953.52	General Fund

G. R. Sponaugle, Inc.	Electrical Systems Analysis for District	\$15,630.00	General Fund
Honeywell, Inc.	Service Agreement Cover- age for Stewartstown, Fawn, Delta	\$5,944.25	General Fund
G. R. Sponaugle, Inc.	Electrical Repairs SEMS-West	\$2,532.00	General Fund

**END OF CONSENT AGENDA**

**ACTION AGENDA**

**PRESENTATION**

None

**COMMITTEE REPORTS TO THE BOARD**

**L. I. U.**

Mr. Bach reported Kerry Bloom - new position of Special Education – Currently in the process of hiring a new HR Director. Would like the Board to see hearing impaired kids do “Jack and the Beanstalk”. Teleconference was used at the L.I.U. to accommodate Tuscarora.

**BUSINESS OPERATIONS**

A motion was made by Mr. Wickman seconded by Mr. Hushon to approve the following 5 agenda items by voice vote, all in favor:

**York Adams Tax Bureau**

Recommendation for Paula K. Denton as alternate to the Board of Directors of the York Adams Tax Bureau

**Athletics Insurance**

Recommended policies from Goodwin & Gruber Insurance Agency covering Kennard-Dale High School football players be continued for the 2007-2008 school year. The annual premium had remained the same from the 2000-2001 through the 2006-2007 school year. The premium for the 2007-2008 school year is as follows:

<b><u>Football</u></b>	<b><u>2006-2007</u></b>	<b><u>2007-2008</u></b>
Basic Plan, Usual and Customary	\$4,950	\$4,000
Catastrophic for All Sports	\$ 750	\$ 750

**Voluntary Student Insurance**

Recommended that Voluntary Student Insurance for 2007-2008 be offered to District students. Athletes (except Senior High Football) may purchase coverage for participation in school sports. The medical limits are \$250,000. The rates are \$36 for school-time coverage and \$125 for 24 hour coverage. Extended dental is \$7.50.

### **District-wide Insurance**

Recommended that the following District-wide insurance policies and rates through Hub International Pennsylvania, LLC be approved per the following rates:

<b><u>Policy</u></b>	<b><u>2005-2006</u></b>	<b><u>2006-2007</u></b>	<b><u>2007-2008</u></b>
Commercial Package	\$44,898	\$45,939	\$47,930
Commercial Auto	\$11,479	\$11,550	\$ 9,970
Workers Compensation	\$78,262	\$85,998	\$92,422
Umbrella	\$ 3,619	\$ 3,750	\$ 3,750
Educators Legal Liability	\$17,902	\$18,227	\$17,952

### **Payment of Bills**

Recommended that the Business Manager be granted permission to pay invoices that would be considered necessary to insure the proper operations of the school during the time frame of June 22, 2006 through July 18, 2007. Invoices paid will be reported at the July 19, 2007 Board Meeting.

### **Payment of Taxes (Amendment to June 7, 2007 Resolution)**

On a motion by Mr. Bach seconded by Mr. Hushon, all taxpayers not choosing the installment option shall be entitled to a discount of two percent (2%) from the amount of the tax upon making payment of the whole amount by August 31, 2007. All taxpayers who fail to make a payment of the tax by August 31, 2007 shall be charged a penalty of ten percent (10%) of the tax. Penalty will be added to the taxes by the tax collector and collected by the same. This motion was approved with 9 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson.

On a motion by Mrs. Glenn seconded by Mr. Lowe, the following 3 agenda items were approved by voice vote, all in favor:

### **Athletic Bid**

Bids for Athletic Supplies and Equipment were solicited. The sealed bids were opened on April 18, 2007 in the Administration Building at 2:01 p.m. The results are attached. **(Attachment XIII.G)**

### **Music Bid**

Bids for Musical Instruments and Equipment were solicited. The sealed bids were opened on May 29, 2007 at 3:01 p.m. The results are attached. **(Attachment XIII.H)**

### **Technology**

It was recommended that the District purchase a software services contract from Performance Pathways for Performance Tracker Student License, Assessment Builder (Year One) and Professional Development Software for a total of \$30,143. **(Attachment XIII.I)**

On a motion by Mr. Wickman seconded by Mrs. Wilson, the following 4 agenda items were approved by voice vote, all in favor:

### **Capital Reserve**

Any funds unexpended from the 2006-2007 General Fund Budgeted Expenditures, as determined by the 2006-2007 local audit, be transferred to the Capital Reserve Fund and designated by order of priority for the following purposes:

1. Piano Replacement
2. Technology
3. Curriculum and Instruction
4. Athletic Uniforms
5. Fine Arts Equipment
6. Music Uniforms

**Lunch & Breakfast Prices Approved for 2007-2008 School Year.**

<b><u>Lunch</u></b>	<b><u>Current 2006-2007</u></b>	<b><u>Proposed 2007-2008</u></b>
Elementary	\$1.50	\$1.60
Middle (East)	\$1.75	\$1.85
Middle (West)	\$1.75	\$1.75
High School	\$1.75	\$1.85
Adult	\$2.90	\$3.00
Reduced Lunch	\$0.40	\$0.40
Milk	\$0.45	\$0.45

<b><u>Breakfast</u></b>	<b><u>Current 2006-2007</u></b>	<b><u>Proposed 2007-2008</u></b>
Elementary	\$0.75	\$ 0.85
Secondary	\$0.75	\$ 0.85
Reduced Breakfast Price	\$0.25	\$0.30

**Elevators**

Recommended that South Eastern School District enter into a 5 year Complete Maintenance Agreement for Vertical Transportation (Passenger Elevators) with Kone, Inc., for 3 elevators per the attached agreement for a total of \$21,960 for 5 years (\$4,392 per year). (**Attachment XIII.L**)

Recommended that South Eastern School District enter into a 5 year Basic (Exam & Lube) Agreement for Vertical Transportation (Freight Elevators) with Kone, Inc., for 1 elevator per the attached agreement for a total of \$2,400 for 5 years (\$480 per year). (**Attachment XIII.M**)

Ken Phillips discussed the Bond Issue. Steve Hovis discussed the Resolution.

**Bond Resolution**

On a motion by Mr. Lowe seconded by Mr. Hushon, the Board of School Directors of this School District authorized and directed issuance of a general obligation note, series of 2007, of this School District in the principal amount of nine million dollars (\$9,000,000) dated as of July 26, 2007, to be designated general obligation note, series of 2007, pursuant to the act of the General Assembly of the Commonwealth of Pennsylvania, known as the Local Government Unit Debt Act, as re-enacted, amended and supplemented, to provide funds for and toward paying the costs of the planning, design and construction of additions, improvements, renovations and extraordinary repairs to, and the acquisition and installation of related equipment, machinery and furnishings for various buildings and facilities of this school district and paying costs, fees and expenses with respect to the foregoing purposes and to the financing; accepting a certain bid or proposal for purchase of such note, at such private sale; setting forth the terms and substantial form of such note and authorizing execution and authentication thereof; pledging the full faith, credit and taxing power of this school district in support thereof; appointing a paying agent and sinking fund depository for such note; authorizing and directing appropriate officers of the Board of School Directors of this School

District to take certain actions and to execute certain documents, including a project loan agreement, between Dauphin County General Authority and this School District, in connection with the issuance of such note; and repealing all resolutions or parts of resolutions insofar as the same shall be inconsistent herewith. This motion was approved with 8 yes and 1 no roll call vote. Those members voting yes were Mrs Glenn, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson. Mrs. Reynolds voted no. (**Attachment XIII.N**)

On a motion by Mrs. Wilson seconded by Mr. Wickman, the following 3 agenda items were approved by voice vote, all in favor:

**District Fuel Bid**

Permission was requested to solicit bids for the District fuel to be funded from the Capital Project Account.

**Kennard-Dale High School Air Conditioning Project**

Permission was requested to solicit bids for the Kennard-Dale High School Air Conditioning Project to be funded from the Capital Project Account.

**2007-2008 Capital Reserve Budget**

It was recommended that the 2007-2008 Capital Reserve Budget in the amount of \$465,635.00 be approved. (**Attachment XIII.Q**)

On a motion by Mr. Lowe seconded by Mr. Wickman, the following 4 agenda items were approved by voice vote, all in favor:

**Future Budget Transfers**

Authorization was requested to make any line item transfers that may be necessary to balance the 2006 2007 General Fund Budget.

**Service Agreement for Administration Building**

It was recommended that the service agreement with G.R. Sponaugle to supply air conditioning to the area over the boiler room in the administration building be approved. Cost not to exceed \$8,780.00. Project to be funded from the Capital Project Account. (**Attachment XIII.S**)

**Service Agreement for SEMS-West**

It was recommended that the service agreement with G.R. Sponaugle to commission the SEMS-West control systems be approved. Cost not to exceed \$233,450.00. Project to be funded from the Capital Project Account. (**Attachment XIII.T**)

**Sponaugle Annual Service Agreements**

It was recommended that the annual service agreements with G.R. Sponaugle be approved for the 2007-2008 School Year. Projects to be funded from the General Fund Budget. (**Attachment XIII.U**)

SEMS West Cooling Tower and Domestic Water Heat Exchanger	\$3,512.00
Kennard-Dale High School Boilers	\$6,788.00
SEMS East Boilers	\$7,096.00
Fawn Area Elementary	\$2,904.00
Delta-Peach Bottom Elementary Boilers	\$2,904.00
Stewartstown Elementary Boilers	\$2,904.00

**Kennard-Dale Air Conditioning Project**

On a motion by Mr. Lowe seconded by Mrs. Wilson, Crabtree, Rohrbaugh and Associates of 401 East Winding Hill Road, Mechanicsburg, PA 17055 were approved to be contracted to develop the project specifications for the Kennard-Dale air conditioning project by voice vote, all in favor. Cost not to exceed \$12,500.00. Project to be funded from the General Fund Budget.

**Second Access Road to Main Campus**

On a motion by Mr. Hushon seconded by Mr. Thomson, Crabtree, Rohrbaugh and Associates of 401 East Winding Hill Road, Mechanicsburg, PA 17055 were approved to be contracted to develop the project specifications for the second access road to the main campus. Cost not to exceed \$15,000.00. Project to be funded from the General Fund Budget.

**Transportation Subsidy**

It was reported that the District will be receiving \$5,400.19 in transportation subsidy for the school year 2004-2005 as a result of a change in the data report by the AVTS.

**Sponaugle Service Repairs**

On a motion by Mr. Hushon seconded by Mr. Lowe, the agreements from G.R. Sponaugle to complete service repairs to the electrical systems in district buildings were approved by voice vote, all in favor. Projects to be funded from the Capital Project Fund. **(Attachment XIII.Y)**

Delta-Peach Bottom Elementary	\$6,040.00
Fawn Area Elementary	\$5,353.00
Stewartstown Elementary	\$4,785.00
SEMS East	\$17,246.00
Kennard-Dale High School	\$10,905.00
Administration Building	\$921.00
Waste Water Treatment Plant	<u>\$1,760.00</u>
<b>TOTAL</b>	<b>\$47,010.00</b>

**SCHOOL RELATED PROGRAMS**

**Textbooks**

On a motion by Mrs. Glenn seconded by Mr. Wickman, the following textbooks as presented by the Fine Arts Curriculum Committee for use beginning with the 2007-2008 school year were approved with 9 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson.

Spotlight on Music – Kindergarten

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Big Book)

Spotlight on Music – Kindergarten

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Spotlight on Music – Grade 1

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Big Book)

Spotlight on Music – Grade 1

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Spotlight on Music – Grade 2

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Student Text)

Spotlight on Music – Grade 2

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Spotlight on Music – Grade 3

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Student Text)

Spotlight on Music – Grade 3

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Spotlight on Music – Grade 4

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Student Text)

Spotlight on Music – Grade 4

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Spotlight on Music – Grade 5

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Student Text)

Spotlight on Music – Grade 5

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Spotlight on Music – Grade 6

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Student Text)

Spotlight on Music – Grade 6

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Spotlight on Music – Grade 7

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Student Text)

Spotlight on Music – Grade 7

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Spotlight on Music – Grade 8

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Student Text)

Spotlight on Music – Grade 8

Publisher: Macmillan McGraw Hill, Copyright Date: 2008 (Audio CD Package)

Music in Theory and Practice, - AP- Volume 1, Seventh Edition

Publisher: Benward & Saker, McGraw Hill Higher Education, Copyright Date: 2003

Music I Theory and Practice, - AP – Volume 2, Seventh Edition

Publisher: Benward & Saker, McGraw Hill Higher Education, Copyright Date: 2003

Music for Sight Singing, -AP- Seventh Edition

Publisher: Ottman & Rogers, Pearson Prentice Hall, Copyright Date: 2007

Music! Its Role and Importance in Our Lives

Publisher: DeGraffenreid, Fowler, Berber, & Lawrence. Glencoe/McGraw-Hill 2006

On a motion by Mr. Wickman seconded by Mr. Hushon, the following 2 agenda items were approved by voice vote, all in favor:

**Conferences**

Recommended that the following list of staff members be approved to attend conferences. (**Attachment XIV.B**)

**Kennard-Dale Agricultural Education Advisory Council By-Laws**

Recommended that the Kennard-Dale Agricultural Education Advisory Council By-Laws (revised 1/24/2007) be approved. (**Attachment XIV.C**)

**Grievance**

It was reported that the Board of School Directors has denied grievance #4-06-07.

**Grant**

It was reported that South Eastern School District has been awarded the Pennsylvania Dual Enrollment Grant. A grant amount has been received of \$15,227.43 for in district students and \$2,401.42 for non-public students. On a motion by Mrs. Glenn seconded by Mr. Wickman, this grant was accepted by voice vote, all in favor.

**POLICY**

None

**PERSONNEL**

**Resignations**

On a motion by Mrs. Wilson seconded by Mrs. Glenn, the following resignations were approved by voice vote, all in favor:

Henry S. Paul - for the purpose of retirement - English Teacher at Kennard-Dale High School - accepted by the Board Secretary April 30, 2007 - effective June 11, 2007

Nancy Morgan - for the purpose of retirement - Family and Consumer Science Teacher at Kennard-Dale High School - accepted by the Board Secretary May 22, 2007 - effective June 11, 2007

Melissa Campasino - Mathematics Teacher at Kennard-Dale High School - accepted by the Board Secretary April 30, 2007 - effective June 11, 2007

Rebecca Kimber - Learning Support Teacher at South Eastern Middle School – East - accepted by the Board Secretary June 11, 2007 - effective August 10, 2007

Katie O'Rourke - Mathematics Teacher at South Eastern Middle School – East - accepted by the Board Secretary June 6, 2007 - effective August 1, 2007

Jane S. Mueller - Mathematics Teacher at Kennard-Dale High School - accepted by the Board Secretary

June 14, 2007 - effective August 20, 2007

Jennifer L. Martin - Learning Support Teacher at Kennard-Dale High School - accepted by the Board Secretary June 15, 2007 - effective August 12, 2007

James R. Stine - Mathematics Teacher at South Eastern Middle School – East - accepted by the Board Secretary June 20, 2007 - effective August 1, 2007

Karen G. Gibbs - Guidance Counselor at South Eastern Middle School – East - accepted by the Board Secretary June 25, 2007 - effective July 5, 2007

Lisa R. Conrad - Coordinator of Special Education - accepted by the Board Secretary June 27, 2007 - effective June 30, 2007

Candice Suarez - Guidance Counselor at Delta-Peach Bottom Elementary - accepted by the Board Secretary June 27, 2007 - effective June 30, 2007

Meredith Robinson - Junior High Field Hockey Coach - accepted by the Board Secretary - effective June 27, 2007

Mary Anne Ragland - Principal at Stewartstown Elementary - for the purpose of reassignment - accepted by the Board Secretary June 28, 2007 - effective June 30, 2007

### **Appointments**

On a motion by Mrs. Glenn seconded by Mr. Thomson, the following appointments were approved by voice vote, all in favor:

Adrienne M. Davis - 3219 Honey Run Drive, York, Pennsylvania - .5 Time District Music Teacher - annual salary of \$18,180.50 (Level BAC – Step A) - effective August 7, 2007 (**New**) (Certified) (Mansfield University)

Sarah A. Zuzik - 12024 Diehl Court, New Freedom, Pennsylvania - English Teacher - Kennard-Dale High School - annual salary of \$36,351 (Level BAC – Step A) - effective August 7, 2007 (**Replacement**) (Certified) (York College of Pennsylvania)

James. D. Waltermeyer - 26 Hickory Nut Road, Shrewsbury, Pennsylvania - Technology Education Teacher - Kennard-Dale High School - annual salary of \$36,351 (Level BAC – Step A) - effective August 7, 2007 (**New**) (Certified) (Millersville University)

Melissa S. Barr - 5670 Lancaster Street, Apt 3, Harrisburg, Pennsylvania - Biology Teacher - Kennard-Dale High School - annual salary of \$36,351 (Level BAC – Step A) - effective August 7, 2007 (**Replacement**) (Certified) (Lock Haven University)

David Stampler - 45 High Street, Stewartstown, Pennsylvania - Maintenance employee - hourly rate of \$12.74 (Range I – Step 1) - 260 – 8 hour days - effective July 30, 2007 - probationary period not to exceed 60 days (**New/Replacement**)

Mary Anne Ragland - 12 Springwood Avenue, Stewartstown, Pennsylvania - Supervisor of Special Education - annual salary of \$87,001.83 - effective July 1, 2007 (**Replacement**) (Certified) (Penn State University/Main)

On a motion by Mr. Thomson seconded by Mr. Lowe, the following 2 agenda items were approved by voice vote, all in favor:

### **Substitutes**

The following names were added to the list of approved substitutes:

Sarah A. Zuzik - 12024 Diehl Court, New Freedom, Pennsylvania - Teacher (Certified) (York College of Pennsylvania)

Hannah C. Lowe - 411 Lowe Road, New Park, Pennsylvania - Support Staff

Ashlyn S. Hulsey - 2624 New Park Road, New Park, Pennsylvania - Support Staff

Miranda A. Hulsey - 2624 New Park Road, New Park, Pennsylvania - Support Staff

Joshua N. Axe - 576 Nace Road, Airville, Pennsylvania - Support Staff

Robert Ragland - 12 Springwood Avenue, Stewartstown, Pennsylvania - Support Staff

Ashley Lantz - 35 Clover Trail, Delta, Pennsylvania - Support Staff

### **Extracurricular Positions**

The following individuals listed below were appointed to the extracurricular positions as listed with compensation rate as determined by the Collective Bargaining Agreement:

<b><u>Name</u></b>	<b><u>Position</u></b>
Charla Holtz	Art Club (K-D)
James Craley	Auditorium Manager (K-D)
Barbara Peterson	Band Front
Carl Barr	Choral Director (K-D)
Barbara Peterson	Choreographer (K-D Musical)
Jennifer Adams	Class Advisor (10 <sup>th</sup> )
Karen Baltzer	Class Advisor (11 <sup>th</sup> )
Karen Snyder	Class Advisor (12 <sup>th</sup> )
Cindy Bacon	Class Advisor (9 <sup>th</sup> )
Matt Barr	Concert Band (K-D)
Dan Wise	Detention Hall Monitor (K-D)
Michael Coy	Detention Hall Monitor (K-D)
James Craley	Drama Club/Thespian Advisor (K-D)
Amy Best	Drama Director (Fall)
James Craley	Drama Director (Spring)
Gino Salvitti	Envirothon Advisor (K-D)
Paul Traeger	Envirothon Advisor (K-D)
Alana Eaton	FBLA
Sarah Grim	FFA

Sarah Grim	FFA Extended Contract
Jeffrey Hersey	Foreign Exchange Club
Carole Shearer	Foreign Language Club (2 <sup>nd</sup> semester)
Karen Snyder	Foreign Language Club (1 <sup>st</sup> semester)
Vicki Barr	Honor Society (K-D)
Carl Barr	K-12 Fine Arts Dept Chairperson
Ann Kern	K-12 Foreign Languages Dept Chairperson
Suzan Simko	K-6 Guidance Dept Chairperson (.5)
Stephanie Hurley	7-12 Guidance Dept Chairperson (.5)
June Stratmeyer	K-12 Medical Services Dept Chairperson
Ronald Brosse	K-12 Physical Education Dept Chairperson
Dan Stauffer	K-12 Practical Arts Dept Chairperson
Beverly Whiteford	K-12 Science Dept Chairperson
Scott Vojcsik	K-12 Social Studies Dept Chairperson
Carl Barr	K-D Fine Arts Dept Representative
Karen Snyder	K-D Foreign Languages Dept Representative
Stephanie Hurley	K-D Guidance Dept Representative
Carole Long	K-D Letter Service
Ruth Ann Guertin	K-D Library Dept Representative
June Stratmeyer	K-D Medical Services Dept Representative
John Gemmill	K-D Physical Education Dept Representative
Dan Stauffer	K-D Practical Arts Dept Representative
Beverly Whiteford	K-D Science Dept Representative
Scott Vojcsik	K-D Social Studies Dept Representative
Dave Corbin	K-D Technology Dept Representative
Matt Barr	Marching Band
Cindy Bacon	Mock Trial Advisor (K-D)
Matt Barr	Music Director (K-D Musical)
Jeff Geddes	Stage Manger
Jeffrey Hersey	Varsity Club
Megan Axe	Yearbook (K-D)
Dan Stauffer	Young Farmer Advisor
Andrew Diehl	Building Technology Leader (WEST)
Sarah Krista-Curry	Choral Director (WEST)
Nicolle Bupp	Concert Band (WEST)
Stephen Maciejewski	Detention Hall Monitor (WEST)
Janet Addington	Detention Hall Monitor (WEST)
Kathryn Barr	Detention Hall Monitor (WEST)
Meredith Robinson	Envirothon (WEST)
Clayton Smeltzer	Envirothon (WEST)
Kathryn Barr	Team Leader (WEST)
Andrew Diehl	Team Leader (WEST)
Nicole Golden	Team Leader (WEST)
Beth Moul	Team Leader (WEST)
Scott Shaffer	Team Leader (WEST)
Amy Best	Orchestra Director (WEST)
Natalie Kauffman	Art Club (EAST)
Ronald Garman	Auditorium Manager (EAST)
Keith Hinton	Building Technology Leader (EAST)

Dina Spangenberg	Detention Hall Monitor (EAST)
Keith Hinton	Detention Hall Monitor (EAST)
Joel Logan	Drama Club (EAST) (.5)
Ronald Garman	Drama Club (EAST) (.5)
Dina Spangenberg	Envirothon (EAST)
Angie Chilcoat	Team Leader (EAST)
Keith Hinton	Team Leader (EAST)
Dina Spangenberg	Team Leader (EAST)
Jeffrey Ohl	Team Leader (EAST)
Maura Hawkins	Mathcounts (EAST)
Natalie Kauffman	Memory Book (EAST)
Amy Best	Orchestra Director (EAST)
Maura Hawkins	K-12 Mathematics Dept Chairperson (.5)
Richard Meinl	K-12 Mathematics Dept Chairperson (.5)
Pamela Pepper-Holzer	K-12 English Dept Chairperson
Dave Corbin	K-12 Technology Dept Chairperson (.5)
Kim McGinley-Smith	K-12 Technology Dept Chairperson (.5)
Nancy Weber	K-12 Library Dept Chairperson
Stepehn Maciejewski	Team Leader (WEST)
Dyan Hulslander	Team Leader (WEST)
Jacklyn Zeiler	Team Leader (FAWN)
Timothy Marks	Building Technology Leader (FAWN)
Michael Snyder	Building Technology Leader (K-D)
Bruce Christman	Building Technology Leader (K-D)
Brian Fike	Assistant Athletic Director
Jason Heidel	Equipment Manager
Timothy Marks	Envirothon (FAWN)
Adrienne Davis	Assistant Choral Director (K-D)
Adrienne Davis	Choral Director (EAST)
Wade Walton	Weight Training Advisor
Rebecca Swanson	Team Leader (STEW)
Rebecca Swanson	Building Technology Leader (STEW)
Michael Buleza	Envirothon (STEW)
Meredith Robinson	Team Leader (WEST)

### **Tenure**

Following the satisfactory completion of three years of service as Temporary Professional Employees in the South Eastern School District twenty-two (22) staff members have earned tenure status. On a motion by Mrs. Glenn seconded by Mr. Lowe, their status as a tenured Professional Employee was approved with 9 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson. New contracts are to be issued to so reflect.

Tasha M. Beck	Jennifer L. Hetzel	Beverly K. Osman
Sarah K. Curry	C. Robert Holmes	Daniel A. Overmiller
Alana M. Daniels	Lynn A. Keeny	Beth A. Riale
Colleen K. Dorsey	Karen M. Kline	Jessica L. Roscosky
Susan B. Ester	Grant J. Leonard	Clayton J. Smeltzer
Jeanene Farrell	Joel W. Logan	Joshua P. Zimmerman

Renee Harris                      Richard P. Meidl  
Jason T. Heidel                    Jeffrey D. Ohl

On a motion by Mrs. Glenn, seconded by Mr. Lowe, the following 5 agenda items were approved with the exception of the long term substitute:

**Extended Family Emergency Sick Leave**

Susan Gibbs - Secretary to the Superintendent - Extended Family Emergency Sick Leave with pay June 18, 2007 through June 21, 2007

**Health Services**

The following appointments to health service positions were approved:

Spring Valley Family Medicine      Physicals  
C. Gerry Stinson, D.D. S.              School Dentist

**Transfer**

Rebecca Love - Mathematics Teacher at Kennard Dale High School - transferred to Mathematics Teacher at South Eastern Middle School – East – for the 2007-2008 school year

**Consultant**

The following list of consultants were approved for the 2007-2008 school year:

Ms. Glenda Sommer – Science  
Mrs. Joanne Musselman – Reading and Math  
Mrs. Jean Inskip – Special Education  
Dr. Richard Hupper – Consultant to the Board of School Directors

**Leave**

Cynthia J. Testerman - Custodian at South Eastern Middle School – EAST - granted leave without pay - June 22, 2007 - due to personal illness

**Long Term Substitute**

On a motion by Mrs. Wilson seconded by Mr. Wickman, Kevin Christman, 17061 Lutz Road, Stewartstown, Pennsylvania, was appointed as a long term substitute for a Learning Support Teacher at South Eastern Middle School – East beginning August 7, 2007 for the 2007-2008 school year with 9 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Lowe, Mr. Thomson, Mr. Wickman and Mr. Wilson. Salary will be pro-rata. (Emergency Permit) (West Chester University)

**OTHER BUSINESS**

**Meetings**

There will be a **Transportation Meeting on Wednesday, July 18, 2007** beginning at **6:00 p.m.** in the **Community Room of the Administration Building.**

There will be a **Buildings and Grounds Meeting on Wednesday, July 18, 2007** beginning at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be an **Extracurricular Community Meeting on Monday, July 30, 2007** beginning at **7:00**

**p.m. in the Community Room of the Administration Building.**

**Informational**

Thank you to SESD for their generous support of the York County Literacy Council's Buck A Book Reading Program. Over 3,000 York County Participants read over 16,500 books and raised \$90,000 to support literacy.

	<b><u>Money Collected By Schools</u></b>	<b><u># of Books Read</u></b>	<b><u># of Students Participating</u></b>
Delta-Peach Bottom Elementary	\$1050	188	27
Fawn Area Elementary	\$917	269	41
SEMS-East	\$56	8	4
SEMS-West	\$554	72	18
Stewartstown Elementary	<u>\$1,644</u>	<u>455</u>	<u>85</u>
<b>TOTAL</b>	<b>\$4,221</b>	<b>992</b>	<b>175</b>

It was reported that Stewartstown Elementary received a check for \$1,580.24 from the Giant A+ Rewards Program to be used towards student activities.

**Upcoming Events**

July 18, 2007	Transportation and Buildings/Grounds Committee Meetings
July 19, 2007	Board Meeting @ 7:30 p.m.
July 30, 2007	Community Extracurricular Meeting @ 7:00 p.m.
July 31, 2007	Fall Sports Physicals - 5:00 p.m. - 7:00 p.m.
August 2, 2007	Board Meeting @ 7:30 p.m.
August 7, 2007	Teachers' Room Prep Begins
August 13, 2007	PIAA – First Official Day for Fall Sports
August 16, 2007	Board Meeting @ 7:30 p.m.
August 21, 2007	District In Service
August 22, 23, 2007	Clerical/Staff Development
August 28, 2007	Pupils' First Day of School

**PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS**

None

**ADJOURNMENT**

On a motion by Mrs. Glenn seconded by Mr. Hushon, the meeting was adjourned at 10:22 p.m. by voice vote, all in favor.

Respectfully submitted,

Paula K. Denton  
Secretary