

July 19, 2007

A regularly scheduled meeting of the Board of School Directors of South Eastern School District was held Thursday, July 19, 2007 in the Community Room at the South Eastern School District Administration Building. After a 20 minute Executive Session for Personnel, the meeting was called to order at 7:40 p.m. by President Richard L. Wilson.

Roll Call Attendance: Richard L. Wilson, President  
Sue T. Glenn, Vice-President  
John J. Bach  
Richard A. Hushon  
Todd H. Lowe - absent  
Rebecca D. Reynolds  
Bruce C. Thomson  
Karl E. Wickman  
Ann M. Wilson

Others in Attendance: Tracy S. Shank, Superintendent  
Mary P. Childress, Assistant Business Manager  
Stephen L. Hagenbuch, Delta-Peach Bottom Elementary Principal  
Kimberly L. Rauscher, SEMS-West Principal (5/6)  
Shelton L. Mooney, Jr., SEMS-East Principal (7/8)  
Eric E. Lam, Kennard-Dale High Principal  
Jill S. Kling, Kennard-Dale High Assistant Principal  
Zane S. Fake, Kennard-Dale High Dean of Students  
Mary A. Ragland, Coordinator of Special Education Services  
Brooke Saye, Stock and Leader  
Richard D. Hupper  
Jane Mueller  
Becky Love  
Richard Mehl  
Dan Stauffer

### **APPROVAL OF MINUTES**

On a motion by Mr. Bach seconded by Mrs. Reynolds, the minutes of June 28, 2007 were approved by voice vote, all in favor.

### **APPROVAL OF AGENDA**

On a motion by Mr. Thomson seconded by Mr. Hushon, the Agenda was approved by voice vote, all in favor.

### **COMMENTS FROM THE BOARD**

Mr. Wickman asked that the Student Representatives to the Board be a liaison for the middle and elementary schools as well.

Mr. Wilson visited every school building yesterday and recommended other Board members tour the buildings. It is enlightening to see the work going on in the buildings, and the grounds look nice.

**Student Recognition**

Congratulations to Zachary Gilbert, South Eastern Middle School – West, for being accepted into the People to People Student Ambassador Program.

**2007-2008 Student Representative to School Board**

It was reported that three students have been selected to be student representatives to the School Board. The representatives are:

Grade 12

A. J. D'Alfonso  
11 E. Pennsylvania Avenue  
P. O. Box 719  
Stewartstown, Pennsylvania 17363

Grade 12

Claire Geddes  
383 Watters Road  
New Park, Pennsylvania 17363

Grade 12

Lesli Kunkle  
275 High Street  
Stewartstown, Pennsylvania 17363

**COMMENTS FROM THE STUDENT REPRESENTATIVES**

None

**PRESENTATION**

Mr. Eric Lam, Principal of Kennard-Dale High School, was present to provide information on the Kennard-Dale Saturday Detention Program.

**PUBLIC COMMENT ON AGENDA RELATED ITEMS**

Mrs. Karen Shenk stated that the one of the reasons for the high number of tardies shown in Mr. Lam's presentation may be related to traffic congestion in the morning.

**CONSENT AGENDA**

On a motion by Mrs. Glenn seconded by Mr. Hushon, the Consent Agenda was approved by voice vote, all in favor.

## SCHOOL RELATED PROGRAMS

### Student Nurses Contract

It was recommended that the contract between York College of Pennsylvania and South Eastern School District for placement of Student Nurses be accepted.

### Field Trips

The following requests were submitted and approved:

<u>Group</u>	<u>Event/Funded</u>	<u>Place</u>	<u>Date/Time</u>
Stewartstown Elementary First Grade Fawn Area Elementary	Enrichment/PTA	Goucher College Towson, MD	May 19, 2008 8:45 a.m.-1:00 p.m.
K-D High Discrete Math/AP Calculus	Enrichment/PTO Enrichment/District Funds	North Museum of Natural History and Science Lancaster, PA National Cryptology Museum Baltimore, MD	Nov. 29, 2007 8:50 a.m.-3:00 p.m. Oct. 24, 2007 7:40 a.m.-2:30 p.m.

### Use of School Facilities

The following applications were processed and approved:

<u>Organization</u>	<u>Purpose</u>	<u>Facilities/Date/Time</u>
Mason-Dixon Public Library	Summer Reading Club Program	Stewartstown Elementary June 28, 2007 10:30 a.m.-12:00 p.m.
Girls Basketball	Open Gym	Kennard-Dale Gym Monday-Wednesday Aug.-Oct., 2007 7:00-8:30 p.m.
The Brooks Theatre	4 <sup>th</sup> Annual Christmas Play	SEMS-East Auditorium Mon. & Wed. Sept. 7-Nov. 7, 2007 Nov. 12-15, 19, 27-30, Dec. 1, 2007 6:00-10:00 p.m. Dec. 2, 2007 2:00-8:00 p.m.

**Enrollment**

June enrollments for 2006 and 2007 are listed and compared below:

<b>Monthly %ADA*</b>	<b>***YTD %ADA</b>	<b>School</b>	<b>2006</b>	<b>2007</b>	<b>**LIU</b>	<b>Total</b>
94.8	94.1	Delta-Peach Bottom Elementary	358	350	0	350
97.4	95.6	Fawn Area Elementary	276	280	14	294
95.9	95.7	Stewartstown Elementary	558	520	11	531
95.4	95.0	South Eastern Middle School - West	541	545	7	552
92.6	93.6	South Eastern Middle School - East	568	547	6	553
92	92.7	Kennard-Dale High School	948	983	15	998
<b>94.68</b>	<b>94.45</b>	<b>TOTAL</b>	<b>3249</b>	<b>3225</b>	<b>53</b>	<b>3278</b>

\* ADA – Average Daily Attendance

\*\*LIU Mainstreamed

\*\*\*NCLB – 90% Required

**Enrollment By Class Size**

June enrollment by class size for Grades K – 6. (Attachment IX.E)

**Enrollment**

Monthly enrollments are listed below for Alternative Education, Homebound, Charter, Home School Out-of-District Educational Placements (EP).

**ALTERNATIVE ED / HOMEBOUND / CHARTER SCHOOL ENROLLMENT**

Schools	Out of District Placements				Homebound		Charter		Home School	
	May		June		May	June	May	June	May	June
	AE	EP	AE	EP						
<b>Delta-Peach Bottom Elem</b>	0	1	0	1	0	0	2	2	6	6
<b>Fawn Area Elementary</b>	0	0	0	0	0	0	0	0	7	7
<b>Stewartstown Elementary</b>	1	1	1	1	0	0	10	10	11	11
<b>SEMS West</b>	3	1	3	1	0	0	7	7	23	23
<b>SEMS East</b>	5	3	5	3	3	3	15	15	21	21
<b>Kennard-Dale High School</b>	15	3	15	3	0	0	13	13	35	35
	<b>24</b>	<b>9</b>	<b>24</b>	<b>9</b>	<b>3</b>	<b>3</b>	<b>47</b>	<b>47</b>	<b>103</b>	<b>103</b>

**Honor Rolls**

The fourth marking period honor rolls for SEMS-East and Kennard-Dale High School are presented as an informational item. (Attachment IX.G)

**Fundraiser**

It was reported that Ms. Rauscher, Principal of SEMS-West, has given permission to the SEMS-West students to participate in “Invest In a Kid” program from September 24, 2007 until October 12, 2007 to raise money for school activities.

## **BUSINESS OPERATIONS**

### **Financial Reports (Attachment X.A1)**

Receipts Ledger  
Board Summary Report  
Treasurer's Report (**Attachment X.A2**)

### **Bills List (Attachment X.B)**

General Fund  
Capital Reserve  
Enterprise Fund (Cafeteria)  
Capital Project  
Athletic Account

### **Commonwealth Funds**

The School District has been notified that the following funds were transferred from State to District depositories:

<b><u>Project</u></b>	<b><u>Account</u></b>	<b><u>Amount</u></b>
Basic Instructional Subsidy	7110	\$1,994,179.62
Reimbursement of Charter Schools	7140	\$ 28,654.17
Tuition, Sec 1305/1306	7160	\$ 45,190.41
Homebound Instruction	7210	\$ 809.88
Vocational Education Subsidy	7220	\$ 6,955.16
Special Education Subsidy	7271	\$ 399,936.73
Transportation Subsidy	7310	\$ 326,865.15
State Subsidy for Breakfast & Lunch Programs	7600	\$ 5,211.52
Social Security Reimbursements	7810	\$ 41,694.89
Retirements Contrib. Reimbursements	7820	\$ 60,457.76
Title I Low Income	8514-411	\$ 7,751.07
Title II Improving Teacher Quality	8515-421	\$ 5,877.17
Title III ESL Fed Funds	8516-470	\$ 320.00
Title V Innovative Programs	8518-491	\$ 214.80
Fed Subsidy for Breakfast	8531	\$ 26,457.91
<b>TOTAL</b>		<b>\$2,950,576.24</b>

### **Special Purpose Funds Reports (Attachment X.D)**

Cafeteria

### **Major Purchases**

Purchase orders exceeding \$2,500 have been issued to the following:

<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Grant/Fund</u></b>
G. R. Sponaugle	Boiler Fawn Area	\$7,367.00	General Fund
G. R. Sponaugle	Replace Chilled Water Pump SEMS-East	\$6,667.15	General Fund

Honeywell, Inc.	Heating Repairs – Delta-Peach Bottom	\$4,101.94	General Fund
Lam Systems, Inc.	80 Computers	\$85,840.00	Capital Reserve
Dynatech Controls, Inc.	Maintenance Services Temperature Controls K-D	\$10,100.00	General Fund/ Encumbrances
Follett Library Resources	Library Books for SEMS-West	\$3,431.25	General Fund
Edris Oil Services, Inc.	2007-2008 Fuel Oil for District	\$330,507.25	General Fund/ Encumbrances
Benfield Electric Company	Fuel Tank Wiring at Gemmill Bus Location	\$2,500.00	Capital Projects
Lancaster- Lebanon IU#13	AutoCad ADA License	\$3,925.00	General Fund
Premier School Agendas	Premier Student Agendas	\$6,045.00	General Fund
Mt. Wirefree, Inc.	Wireless from Main Campus to Delta and Stewartstown with Managed Network Services	\$18,948.00	General Fund
Lam Systems Inc.	Blanket Order for Parts	\$4,000.00	General Fund/Encumbrances
Sage Technology Solutions, Inc.	Blanket Order for Repair Items and Service 2007- 2008 Technology Department	\$4,000.00	General Fund/Encumbrances

Follett Software Company	Follett Software 2007-2008 District	\$4,383.30	General Fund
Lincoln Intermediate Unit #12	40 Laser Printers	\$3,180.00	General Fund
Schoolwires, Inc.	Website–hosting Service 2007-2008 License and Maintenance fee for Power Pack 2007-2008	\$17,500.00	General Fund/ Encumbrances
Line Systems, Inc.	Internet Service 2007-2008	\$12,719.76	General Fund/ Encumbrances
Dauphin Data Com	Maintenance for Core switch	\$5,680.00	General Fund
Sunrise Computers	System Engineer for Server Updates and Installation	\$9,980.00	General Fund/ Encumbrances
Phillips Group	Riso and Copier Contract 2007-2008	\$101,028.00	General Fund/ Encumbrances
G. R. Sponaugle	Maintenance Agreement for Facility Electrical Distribution Systems	\$6,330.00	General Fund/ Encumbrances
PA School Board Association	School District 2007-2008 Administrator/ Board Membership	\$10,435.75	General Fund
G. R. Sponaugle	2007-2008 Electrical Maintenance	\$5,627.00	General Fund/ Encumbrances
Honeywell, Inc.	Service Agreement for Full Coverage Automation Contract for Fawn, Delta, Stewartstown	\$53,498.25	General Fund/ Encumbrances
Manifold Excavating	Install New Drain Line for Well Pump Pit at Fawn Area	\$1,107.50	Capital Project

Manifold Excavating	Pad Area for Greenhouse at K-D	\$3,765.00	Capital Project
G. R. Sponaugle	Labor, Material, Equipment to Perform Wiring Repairs at SEMS- West	\$2,532.00	Capital Project
G. R. Sponaugle	TEGG Service Electrical Agreement for SEMS-West	\$5,627.00	Capital Project
G. R. Sponaugle	New Air Conditioning Units for Offices	\$8,780.00	Capital Project
G. R. Sponaugle	Maintenance Full Service Proactive Preventive Maintenance, Including Labor and Parts	\$233,450.00	Capital Project/ Encumbrances
G. R. Sponaugle	Provide All Labor, Material & Equipment Air Conditioning Repairs Administration Building	\$8,780.00	Capital Project
Honeywell, Inc.	Charges for Automation from July1-September 30, 2007 for Delta, Fawn, Stewartstown	\$5,944.25	General Fund
G. R. Sponaugle	First Quarter Billing for SEMS-West Boiler Service	\$5,684.00	General Fund
Postmaster Fawn Grove	Bulk Mailing Fees	\$3,200.00	General Fund
Carolina Biological Supply Company	Biological Supplies	\$5,897.09	General Fund
CPM Educational Program	Math Staff Development	\$6,300.00	General Fund/ Encumbrances

Wolf Printing	Printing of the Rams Horn Newsletter & School Calendar	\$16,500.00	General Fund/ Encumbrances
McGraw Hill-Glenco Div.	Human Anatomy Textbooks	\$6,052.74	General Fund
McDougal Littell & Company	History Textbooks	\$3,474.15	General Fund
Von Holtzbrinck Publishing Svc.	History/Psychology Books	\$8,466.88	General Fund
Metuchen Center, Inc.	2007-2008 Athletic Bid Supply and Equipment Bid	\$11,323.53	Athletic Fund
Music Is Elementary	2007-2008 Musical Instrument & Equipment Bid	\$11,973.00	Capital Reserve
Menchey Music Service, Inc.	2007-2008 Musical Instrument & Equipment Bid	\$3,106.95	Capital Reserve
Washington Music Center, Inc.	2007-2008 Musical Instrument & Equipment Bid	\$2,561.00	Capital Reserve
National Educational Music, Inc.	2007-2008 Musical Instrument & Equipment Bid	\$14,685.50	Capital Reserve
Roberts and Meck, Inc.	Desks and Chairs	\$5,041.50	General Fund
Tams-Witmark Music Library, Inc.	Royalty and Rental	\$2,565.00	General Fund
School Specialty	Tables/Filing Cabinets	\$2,934.00	General Fund
The Phillips Group	Photo Copier Supplies for Administration Building	\$4,229.42	General Fund
Dauphin Data Com	Consulting Services	\$3,600.00	General Fund
Dauphin Data Com	K-D Wireless	\$8,033.12	Capital Reserve
Performance Pathways	Performance Tracker IEP Add-on Module IEP on Site Training	\$4,675.00	General Fund

iParadigms	Plagiarism Prevention Software for K-D and SEMS-East	\$2,534.11	General Fund
The David Approach	Student Desktop Security Software NETOP	\$3,500.00	General Fund
Performance Pathways	Performance Pathway Tracker Assessment Builder	\$30,143.00	Capital Reserve
Study Island	3 Elementary Schools, SEMS-East and SEMS-West Software License	\$9,409.36	General Fund
Stock and Leader	Retainer Fee for 2007-2008 Legal Fees 2007-2008 Special Education Legal Services	\$78,500.00	General Fund/ Encumbrance
Xerox Capital Services, LLC	2007-2008 Xerox Copier Contract for SEMS-East and Delta-Peach Bottom Elem.	\$14,640.72	General Fund/ Encumbrance
Lincoln Intermediate Unit #12	2007-2008 English as a Second Language	\$127,000.00	General Fund/ Encumbrance
Kunkle Lawn Kare	July Mowing for District	\$6,600.00	General Fund
Columbia Gas of PA, Inc.	2007-2008 School Year – Stewartstown	\$2,760.00	General Fund/ Encumbrance
Line Systems	2007-2008 District Phone Service	\$45,756.00	General Fund/ Encumbrance
Met-Ed	2007-2008 Electrical Service for School District	\$406,980.00	General Fund/ Encumbrance
Lincoln Intermediate Unit #12	2007-2008 Special Needs Students	\$1,407,654.00	General Fund/ Encumbrance
PECO Energy	2007-2008 Electrical Service Delta-Peach Bottom Elem.	\$65,460.00	General Fund/ Encumbrance

York County School of Technology	2007-2008 Regular Program Tuition 2007-2008 Learning Support Tuition	\$830,685.00	General Fund/ Encumbrance
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**END OF CONSENT AGENDA**

**ACTION AGENDA**

**PRESENTATION**

None

**COMMITTEE REPORTS TO THE BOARD**

**Buildings and Grounds**

Mr. Rick Hushon reported that a second greenhouse was discussed, and the G. R. Sponaugle meeting with Administrators was reviewed. Aramark presented the joint monthly review, the Feasibility Study as it related to widening the driveway in the back of the High School was reviewed, and the groundhog situation was mentioned.

**Transportation**

Mr. John Bach reported that bus driver compensation options for extracurricular bus runs were discussed.

**York County School of Technology**

Mrs. Sue Glenn did not attend the School of Technology meeting but reported that the school now has a Superintendent of Records.

**BUSINESS OPERATIONS**

A motion was made by Mr. Wickman seconded by Mrs. Wilson, to approve the following 7 agenda items by voice vote, all in favor:

**Alternative Education Program**

It was recommended that the Board approve the contractual agreement with Mission Home Education and Counseling for educational and behavioral services for the District's Alternative Education Program for the 2007-2008 school year.

**Local Audit**

It was reported that the District will participate in an Audit by the local auditors on July 30, 31, and August 13 through 21, 2007. The audit will focus on the 2006-2007 fiscal year.

**Budget Transfers**

It was requested that the 2006-2007 June Budget Transfers be approved. (**Attachment XIII.C**)

### **Sponaugle Service Agreement**

It was recommended that the service agreement with G. R. Sponaugle for preventive maintenance for SEMS-East classroom HVAC units be approved. Cost not to exceed \$4,900.00 - Project to be funded from the **Capital Project Account (Attachment XIII.D)**

### **Chartwells Proposal**

It was recommended that the Board approve the proposal for Food Service, submitted by Chartwells, for the 2007-2008 Academic Year. (**Attachment XIII.E**)

### **Title I Reallocated Funds**

It was reported that the District applied for Title I reallocated funds from the 2006-2007 school year and was awarded \$30,000.00 for the purpose of providing additional staff to meet the needs of at-risk students in 5th and 6th grades. Title I reallocated funds were awarded to 127 school districts and charter schools, with only three awards being given to schools in York County.

### **Academic Achievement Grant**

It was reported that the District was awarded an Academic Achievement grant in the amount of \$8,304.00 to supplement reading and math needs for Title I at-risk students. The District was awarded this grant because it has achieved AYP (adequate yearly progress) for the past two years.

### **Re-roofing Project at SEMS West and Kennard-Dale High School**

Bids for re-roofing SEMS-West and Kennard-Dale High School were solicited. The sealed bids were opened on July 16, 2007 in the Administration Building at 2:01 PM. RIBCO Inc. provided a bid of \$526,000 for SEMS-West, \$451,000 for Kennard-Dale, which totals \$977,000 for both schools. BOAK & Sons, Inc. provided a bid of \$524,170 for SEMS-West, \$374,680 for Kennard-Dale, which totals \$898,850 for both schools. On a motion by Mrs. Wilson seconded by Mr. Thomson, approval of the re-roofing bid for SEMS-West and Kennard-Dale High School was awarded to BOAK & Sons, Inc. of 75 Victoria Road, Austintown, Ohio, by voice vote, all in favor. (**Capital Project II**)

### **Access Road**

On a motion by Mrs. Glenn seconded by Mrs. Reynolds, approval was granted to advertise for bids for the campus Access Road. Cost not to exceed \$309,002 by voice vote, all in favor. (**Capital Project II**)

## **SCHOOL RELATED PROGRAMS**

### **Curriculum Approval**

On a motion by Mr. Hushon seconded by Mrs. Wilson, the following 2 curriculum items were approved with 8 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Thomson, Mr. Wickman and Mr. Wilson.

Applied Math III as presented by the Mathematics Department (**Attachment XIV.A1**)

AP Psychology as presented by the Social Studies Department (**Attachment XIV.A2**)

On a motion by Mr. Wickman seconded by Mr. Thomson, the following list of staff members to attend Conferences and Student Discipline were approved by voice vote, all in favor.

### Conferences

It was recommended that the following list of staff members be approved to attend conferences. (Attachment XIV.B)

### Bus Driver's Handbook

On a motion by Mr. Bach seconded by Mr. Thomson, the South Eastern School District Bus Driver's Handbook was tabled by voice vote, all in favor. (Attachment XIV.C)

### Student Discipline

A hearing was held on July 13, 2007 for one Kennard-Dale High School student. Approval of the adjudication was recommended.

## POLICY

None

## PERSONNEL

### Resignation

On a motion by Mr. Hushon seconded by Mr. Bach, the resignation, for the purpose of reassignment of Janice M. Bowman, Secretary to Special Education, accepted by the Board Secretary July 18, 2007 and effective August 6, 2007 was approved by voice vote, all in favor.

### Appointments

On a motion by Mr. Thomson seconded by Mr. Hushon, the following 6 appointments were approved with 8 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Thomson, Mr. Wickman and Mr. Wilson.

### Mathematics Teacher

Elizabeth Davidson - 441 Pine Street, Royersford, Pennsylvania - Mathematics Teacher at Kennard-Dale High School - annual salary of \$36,351 (Level BAC - Step A) - effective August 7, 2007  
(Replacement) (Certified) (Millersville University)

### Guidance Counselor

Jamie M. Panopoulos - 400 North Forest Street, York, Pennsylvania - Guidance Counselor at South Eastern Middle School – West - annual salary of \$41,639 (Level M/ME - Step C) - effective August 7, 2007 (Replacement) (Certified) (York College of Pennsylvania/Millersville University)

### Mathematics Teacher

James McDonald - 178 Dew Drop Road, York, Pennsylvania - Mathematics Teacher at Kennard-Dale High School - annual salary of \$37,673 (Level BAC - Step B) - effective August 7, 2007, pending clearances (Replacement) (Certified) (Millersville University)

### Mathematics Teacher

Melissa Simon - 127 Kirby Lane, Hilliards, Pennsylvania - Mathematics Teacher at South Eastern Middle School – East - annual salary of \$36,351 (Level BAC - Step A) - effective August 7, 2007 (Replacement) (Certified) (Penn State University)

### **Guidance Counselor**

Janice Bowman - 84 Morris Avenue, Fawn Grove, Pennsylvania - Guidance Counselor at South Eastern Middle School – East - annual salary of \$36,351 (Level BAC - Step A) - effective August 7, 2007 **(Replacement)** (Emergency Permit) (Towson State University) (McDaniel College)

### **Family and Consumer Science Teacher**

Corinne Hafer - 171 Hill Street, Mountville, Pennsylvania - Family and Consumer Science Teacher at Kennard-Dale High School - annual salary of \$46,265 (Level BAC+24 - Step 6) - effective August 7, 2007 **(Replacement)** (Certified) (Indiana University of Pennsylvania)

On a motion by Mrs. Glenn seconded by Mrs. Wilson, the following 6 appointments and Acting Principal were approved with 8 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Thomson, Mr. Wickman and Mr. Wilson.

### **Elementary Teacher**

Matthew C. Schiefen - 383 Schuyler Avenue, Kingston, Pennsylvania - Elementary Teacher at Stewartstown Elementary - annual salary of \$36,351 (Level BAC - Step A) - effective August 7, 2007 **(Replacement)** (Certified) (Wilkes University)

### **Elementary Teacher**

Karen S. Muller - 625 Slab Road, Delta, Pennsylvania - Elementary Teacher at Fawn Area Elementary - annual salary of \$36,351 (Level BAC - Step A) - effective August 7, 2007 **(Replacement)** (Certified) (York College of Pennsylvania)

### **Learning Support Teacher**

Rebecca Greenholt - 930 Perry Road, Red Lion, Pennsylvania - Learning Support Teacher at Kennard-Dale High School - annual salary of \$36,351 (Level BAC - Step A) - effective August 7, 2007 **(Replacement)** (Certified) (Seton Hill University)

### **Instructional Aide**

Lisa Mackey - 100 Pine Trail, Delta, Pennsylvania - Instructional Aide at Delta-Peach Bottom Elementary - beginning hourly rate of \$9.49 (Range III - Step 1) per hour - 186 – 6.5 hour days - effective August 21, 2007, for a probationary period not to exceed 60 days **(Replacement)**

### **Part-Time Secretary**

Mary K. Bradley - 481 Ailes Road, Delta, Pennsylvania - permanent part-time Secretary at Delta-Peach Bottom Elementary - beginning hourly rate of \$10.84 (Range II – Step 2) per hour for 200 – 4 hour days - effective August 21, 2007 **(New)**

### **Part-Time Secretary**

Tammy White - 18 Kunkle Road, Fawn Grove, Pennsylvania - part-time Secretary at Fawn Area Elementary - beginning hourly rate of \$10.58 per hour (Range II - Step 1) - 200 – 4 hour days - effective August 21, 2007, for a probationary period not to exceed 60 days **(New)**

### **Acting Principal**

Leslie Bowman - 2875 Lehigh Road, York, Pennsylvania - Acting Principal for Stewartstown Elementary School - per day rate of \$250.00 - beginning July 23, 2007 as needed **(Replacement)** (Emergency Permit) (West Chester University)

On a motion by Mr. Wickman seconded by Mr. Hushon, the following Extracurricular Positions and Transfers were approved by voice vote, all in favor:

### **Extracurricular Positions**

It was recommended that the following individuals listed below be appointed to the extracurricular positions as listed with compensation rate as determined by the Collective Bargaining Agreement.

<b><u>Name</u></b>	<b><u>Position</u></b>
Bill Rowland	Assistant Varsity Basketball Coach (Boys)
Renee Pomraning	Memory Book (WEST)
Danielle Sledge	K-12 Special Education Dept. Chairperson
Bonnie MacLean	KD Special Education Dept. Representative
Dina Spangenberg	Detention Hall Monitor (EAST)
Amy Best	Orchestra Director (K-D)
Sarah Grim	Assistant Cheerleading Coach (Winter)
Alana Eaton	K-D Business Education Dept. Representative
Delmar Sutton	Assistant Junior High Basketball (Girls)
Jenna Lloyd	K-D Newspaper Advisor
Richard Meinl	K-D Mathematics Department Representative

### **Transfers**

Alvin Wienecke - Night Custodian at Stewartstown Elementary - transferred to Day Custodian at Kennard-Dale High School - effective July 9, 2007

Karen Ellis - Instructional Aide at Stewartstown Elementary - 186 day – 4 hours per day - transferred to Instructional Aide at South Eastern Middle School – West - 186 day – 4 hours per day - for the 2007-2008 school year

On a motion by Mrs. Glenn seconded by Mr. Hushon, the following Long Term Substitute, Leave and Transition Camp Teacher were approved with 8 yes roll call votes. Those members voting were Mrs. Glenn, Mrs. Reynolds, Mrs. Wilson, Mr. Bach, Mr. Hushon, Mr. Thomson, Mr. Wickman and Mr. Wilson.

### **Long Term Substitute**

Rachel Bontoyan - 256 Oakwood Road, New Freedom, Pennsylvania - long term substitute for a Business Education Teacher at Kennard-Dale High School - beginning August 7, 2007 - for the 2007-2008 school year – Salary will be pro-rata. (Certified) (Johns Hopkins University)

### **Leave**

Karen Kline - Elementary Teacher at South Eastern Middle School – West - child rearing leave without pay - October 11, 2007 through January 17, 2008

### **Transition Camp Teacher**

Transition Camp at South Eastern Middle School – West - August 1, 2007, August 2, 2007, August 8, 2007, and August 9, 2007 – Compensations are determined by the Collective Bargaining Agreement

Andrew Diehl

## OTHER BUSINESS

### Meetings

There was a **Transportation Meeting** on **Wednesday, July 18, 2007** beginning at **6:00 p.m.** in the **Conference Room of the Administration Building.**

There was a **Buildings and Grounds Meeting** on **Wednesday, July 18, 2007** beginning at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be a **Finance Meeting** on **Wednesday, July 25, 2007** beginning at **7:00 p.m.** in the **Community Room of the Administration Building.**

There will be an **Extracurricular Community Meeting** on **Monday, July 30, 2007** beginning at **7:00 p.m.** in the **Community Room of the Administration Building.**

### Informational

July 19, 2007	Board Meeting @ 7:30 p.m.
July 30, 2007	Community Extracurricular Meeting @ 7:00 p.m.
July 31, 2007	Fall Sports Physicals - 5:00 p.m.-7:00 p.m.@ K-D
August 2, 2007	Board Meeting @ 7:30 p.m.
August 7, 2007	Teachers' Room Prep Begins
August 13, 2007	PIAA – First Official Day for Fall Sports
August 16, 2007	Board Meeting @ 7:30 p.m.
August 21, 2007	District In Service
August 21, 2007	Stewartstown Back to School Night – Grade 2 @ 6:30 p.m.
August 21, 2007	Delta-Peach Bottom Back to School Night – Grades 3 & 4 @ 6:30 p.m.
August 22, 2007	SEMS-West 5 <sup>th</sup> Grade Open House 4-7 p.m.
August 22, 2007	Stewartstown Back to School Night – Grade 4 @ 6:00 p.m.
	Stewartstown Back to School Night – Grade 1 @ 6:30 p.m.
August 22, 2007	Delta-Peach Bottom Back to School Night – Grades Pre-K, K, 1, & 2 @ 6:30 p.m.
August 23, 2007	Stewartstown Back to School Night – Grade 3 @ 6:00 p.m.
	Stewartstown Back to School Night – AM Kindergarten and Extended Day Kindergarten @ 6:30 p.m.
	Stewartstown Back to School Night – PM K @ 7:25 p.m.
August 23, 2007	Kennard-Dale 9 <sup>th</sup> Grade Orientation @ 9:00 a.m.
August 22, 23, 2007	Clerical/Staff Development
August 23, 2007	SEMS-West 6 <sup>th</sup> Grade Open House 1:30 p.m.-4:30 p.m.
August 28, 2007	Pupils' First Day of School
September 4, 2007	5 <sup>th</sup> Grade Back to School Night 6:00 p.m.-8:00 p.m.
September 19, 2007	Kennard-Dale Back to School Night @ 7:00 p.m.

### Correspondence

Correspondence from Melissa A. Campasino (**Attachment XVII.C**)

**PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS**

None

**ADJOURNMENT**

On a motion by Mrs. Glenn seconded by Mrs. Wilson, the meeting was adjourned at 8:46 p.m. by voice vote, all in favor.

Respectfully submitted,

Mary P. Childress  
Acting Secretary